

Mission Valley ROP
Thursday, September 18, 2014
4 p.m. Governing Council Meeting
MVROP Board Room
(510) 657-1865 Ext. 15141



Agenda

Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
ROP Board Room
Thursday, September 18, 2014
Regular Meeting (Open Session) – 4p.m.

Call to order _____p.m.

Pledge of Allegiance

Roll Call: _____ Larry Sweeney, President
_____ Nancy Thomas, Vice President
_____ Jonas Dino, Clerk
_____ Other

Approval of Agenda:

Motion: _____
Second: _____
Vote: _____

Communication:

- a. Items from the Staff
- b. Oral Communication
 - *2014-2015 MVROP Program and Facilities Update Presentation*
- c. Items from the Board
- d. Public Comment
 - Blue Speaker Card – Items on the agenda
 - Green Speaker Card – Items not on the agenda

Consent Calendar:

- a. **Minutes:**
Approve minutes from the Governing Council meeting on June 19, 2014.
 - b. **Business and Finance:**
 - B&F#1 Approve Purchase Orders over \$5,000
 - B&F#2 Approve Warrants \$5,000 and above
 - B&F#3 Adopt Resolution Number 1-1415
 - Decrease to Revenue
 - Professional Development
 - B&F#4 Adopt Resolution Number 2-1415
 - Accept Donations to Mission Valley ROP
 - B&F#5 Approve Memorandum of Understanding between MVROP and Fremont Unified School District for a MVROP Teacher at Irvington High School (IHS)
 - B&F#6 Approve Memorandum of Understanding between MVROP and Fremont Unified School (FUSD) for a MVROP Teacher at Kennedy High School (KHS)
 - B&F#7 Approve 2013/14 Year End Transfers
- MVROP Governing Council Agenda – September 18, 2014

B&F#8 Approve 2014-15 Payroll Reimbursements for Fremont, Newark, and New Haven Unified School District Employees Teaching and Supporting ROP Classes

c. Curriculum and Instruction

C&I#1 Approve MVROP Master Course List for High School and Adult Programs for the School Year 2014/ 2015

C&I#2 Approve Textbooks for 2014/2015 School Year

d. Employment and Personnel:

E&P#1 Approve Report of Certificated Personnel Actions

E&P#2 Approve Report of Classified Personnel Actions

End of Consent Calendar:

Motion: _____

Second: _____

Vote: _____

Board comments on Consent Calendar:

Business and Finance #1

Information

Review Budget Modification Plan

Business and Finance #2

Information/ Action

Review and Approve Report on Fiscal Year 2013-2014 Unaudited Actuals

Motion: _____

Second: _____

Vote: _____

Board of Education #1

Information/ Action

Approve Variable Term Waiver Requests

Motion: _____

Second: _____

Vote: _____

Board Requests

Meeting adjourned: _____pm



Consent Calendar



Minutes

**Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Thursday, June 19, 2014**

Member Sweeney called the meeting to order at 4 p.m.

Present:

Larry Sweeney, President
Jonas Dino, Clerk

Approval of Agenda:

Member Dino made a motion to approve all items on the June agenda. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve all items on the June agenda.

Communication:

a. Items from Staff:

MVROP Updates:

Superintendent Hanson shared MVROP was not funded in consideration of the AB 86 Career Pathways Trust Grant. In the last few days a secondary grant was announced. MVROP is waiting to hear more about the details.

Superintendent Hanson announced MVROP has hired a new staff member, Luke Robertson, Computer Repair Technician for the IT Department. He is filling the position that was left vacant after Chi Au retired from MVROP. Mr. Robertson will play an important part in the many facilities projects that will be completed by the end of summer in time for the next school year.

On Sunday, June 22nd Superintendent Hanson will go to San Diego to attend the CAROCP Conference. The local control funding formula has not helped many ROCP's and CTE. The conference shall shed additional light on what may be in store for future funding and ROCP's.

MVROP Program Coordinator, James Briano, will be working with the organizers of the Ohlone Technology Camp which will take place on the MVROP Main Center Campus throughout this week. Junior high school students complete robotics, engineering, photoshop, 2-D animation classes throughout the camp. They finish the camp with a visit to NASA.

Superintendent Hanson reported the first graduating class of the Project Lead the Way (PLTW) program took place on June 5. The software demonstrated by students during the graduation program was very impressive and complex. Two new teachers have now completed training for new sections for next school year. The most recent news includes the Fremont Bank Foundation approving a grant proposal created by PR Administrator Allison Aldinger in the amount of \$20,000 benefitting the PLTW program pathway. This money will help MVROP further develop this in-demand pathway.

b. Written Communication:

MVROP PR Administrator, Allison Aldinger, shared the following items with the Governing Council:

- *Letter from Alameda County Office of Education re: 2013-14 Second Interim Report, May 23, 2014*
- *“MVROP Spring 2014 Reflections Newsletter” June 11, 2014*
MVROP Press Release, May 2, 2014

d. Items from the Board:

Member Dino reported that all graduations are now completed. NHUSD is presently in negotiations. In October of 2014 Member Dino will coordinate all NASA internships.

Member Sweeney announced that FUSD had passed their facilities bond and their teacher contract has been settled. Member Sweeney announced he planned to vote in approval for passing through CTE funds to MVROP for a future FUSD Board of Education meeting

e. Public Comment:

None

Consent Calendar:

Member Dino made a motion to approve all items in the Consent Calendar. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve all items in the Consent Calendar.

Business and Finance #1

Review Budget Modification Plan

Superintendent Hanson and Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #1 and answered subsequent Board inquiries regarding the Budget Modification Plan.

This item is information only.

Business and Finance #2

Public Hearing and Action on the Adopted Budget for 2014-2015

The Public Hearing opened at 4:17 p.m.

MVROP Director of Business Services, Marie dela Cruz, reviewed Business and Finance #2 and answered subsequent Board inquiries regarding the 2014-2015 Adopted Budget.

There was no public comment.

The Public Hearing closed at 4:40 p.m.

Member Dino made a motion to approve Business and Finance #2, Approve the Adopted Budget for 2014-15. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve Business and Finance #2, Approve the Adopted Budget for 2014-15.

Board of Education #1**Review and Approve Second and Final Reading of MVROP Certificated Employee Evaluation Revision**

Margie Trujillo, MVROP Director of Educational Services, reviewed Board of Education Item #1 and answered subsequent Board inquiries regarding the Second and Final Reading of the Certificated Employee Evaluation Revision.

Member Dino made a motion to approve Board of Education #1, Review and Approve the Second and Final Reading of the Certificated Employee Evaluation Revision. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve Board of Education #1, Approve the Second and Final Reading of the Certificated Employee Evaluation Revision.

Board of Education #2**Review Proposed Bridgepoint High Kitchen Facility Project**

Superintendent Hanson reviewed Board of Education Item #2 and answered subsequent Board inquiries regarding the Proposed Bridgepoint High Kitchen Facility Project.

Member Sweeney made a motion to table the project Board of Education #2, Review Proposed Bridgepoint High Kitchen Facility Project. Member Dino made a second to approve the motion. Members voted 2-0 to table the project and Board of Education #2, Review Proposed Bridgepoint High Kitchen Facility Project.

Board of Education #3**Review and Approve Fall 2014 Governing Council Meeting Dates**

MVROP PR Administrator, Allison Aldinger, reviewed Board of Education Item #3 and answered subsequent Board inquiries regarding the item.

Member Dino made a motion to approve Board of Education #3, Review and Approve Fall 2014 Governing Council Meeting Dates. Member Sweeney made a second to approve the motion. Members voted 2-0 to approve Board of Education #3, Review and Approve Fall 2014 Governing Council Meeting Dates.

Board Requests:

None

The meeting was adjourned at 4:52 p.m.

Larry Sweeney, President

Absent

Nancy Thomas, Vice President

Jonas Dino, Clerk



Business and Finance

MISSION VALLEY ROP

PURCHASE ORDER REPORT
PURCHASE ORDERS OVER \$5,000
BOARD MEETING - SEPTEMBER 18, 2014
PO PERIOD: JULY 1, 2014 - SEPTEMBER 8, 2014
AGENDA ITEM - B&F #1

PO NUMBER	VENDOR NAME & ACCOUNT CODE	DESCRIPTION	AMOUNT
145205	LCA Architects 81-0635-0-6703-8501-6221-654-6012	Architect Services Washington Auto Canopy Project	\$ 6,962.95
146585	School Specialty 81-0635-0-6806-1001-4310-664-6012	Furniture Newark Memorial	\$ 6,230.35
146586	School Specialty 81-0635-0-6xxx-1001-4310-6xx-6012	Furniture Conley-Caraballo, Washington, American, and Mission San Jose	\$ 36,722.44
145750	Ray Weaver General Contracting 81-0635-0-6703-1001-5671-654-6012	Construction Work Washington Auto	\$ 49,453.20
150110	Troxell Communications 81-0635-0-6506-1001-4xxx-654-6012	Ceiling Projector System Washington HS - Project Lead the Way	\$ 5,530.29
150112	Troxell Communications 81-0635-0-6703-1001-4xxx-654-6012	Audio Visual System Washington Auto	\$ 8,936.63
150125	Administrative Software 81-0635-0-0000-7701-5830-660-6013	ASAP Software maintenance	\$ 16,381.80
150129	Troxell Communications 81-0635-0-6807-1001-4xxx-656-6012	Ceiling Projector System American	\$ 6,037.36
150132	Troxell Communications 81-0635-0-6202-1001-4xxx-668-6012	Audio Visual System Conley-Caraballo	\$ 7,312.62
150207	Office Depot 81-0635-0-6999-2701-4310-660-6013 81-0635-0-6999-1001-4310-660-6998	Supplies	\$ 28,000.00
150237	Newark Unified School District 81-0635-0-6999-2101-5830-664-6008 81-0635-0-6999-3111-5830-664-6008 81-0635-0-6999-1001-5830-664-6008	Payroll Reimbursement	\$ 31,500.00

PO NUMBER	VENDOR NAME & ACCOUNT CODE	DESCRIPTION	AMOUNT
150238	New Haven Unified School District 81-0635-0-6999-1001-5880-667-6998	Transportation Services	\$ 50,000.00
150239	New Haven Unified School District 81-0635-0-6999-1001-5830-667-6007 81-0635-0-6999-2101-5830-667-6007 81-0635-0-6999-3111-5830-667-6007	Payroll Reimbursement	\$ 82,000.00
150242	US Bank 81-0635-0-6999-2701-5675-660-6013 81-0635-0-6999-3901-5675-660-6013	Copier Lease	\$ 5,014.09
150249	School Specialty 81-0635-0-6602-1001-4310-660-6012	Furniture ROP Center Fire Science Program	\$ 6,138.53
150250	School Specialty 81-0635-0-6xxx-1001-4xxx-6xx-6012	Furniture Conley-Caraballo, Washington, American, Mission San Jose and Bridgepoint	\$ 18,878.98
150304	Keep It Simple 81-0635-0-0000-7701-5830-660-6005	Network Support	\$ 15,000.00
150453	Computer Pro 81-0635-0-6005-1001-4315-660-6005	Computer Supplies	\$ 10,000.00
150456	Frys Electronics 81-0635-0-6005-1001-4315-660-6005	Computer Supplies	\$ 6,000.00
150487	California Landscapes 81-0635-0-6999-8201-5671-651-6012	Landscape Services	\$ 9,540.00
150530	Niles Electric Co, Inc. 81-0635-0-6503-8111-5671-654-6012	Electrical Work Washington Auto	\$ 19,000.00
150533	Ray Weaver General Contracting 81-0635-0-6621-8111-5671-656-6012	Construction Work American Culinary Room 601	\$ 14,050.00
150709	Communications Network Resource 81-0635-0-6703-8111-5671-654-6012	Data Network Installation Washington Auto and Room 65 PLTW	\$ 10,222.15
150710	Acorn Media 81-0635-0-6703-8111-4410-654-6012	Mobile Workbenches Washington Auto	\$ 15,427.06

PO NUMBER	VENDOR NAME & ACCOUNT CODE	DESCRIPTION	AMOUNT
150729	Niles Electric Co, Inc. 81-0635-0-6506-8111-5671-654-6012	Electrical Work Washington Room 65 PLTW	\$ 17,500.00
150730	Ray Weaver General Contracting 81-0635-0-6506-8111-5671-654-6012	Construction Work Washington Room 65 PLTW	\$ 8,892.49
150946	Comcast 81-0635-0-0000-7601-5940-660-6005	Cable Service	\$ 8,953.32
151099	Project Lead the Way Inc. 81-9601-0-6506-1001-4310-658-6998 81-9601-0-6506-1001-5850-658-6998	Kits and Participation Fee Thornton Jr. High	\$ 10,432.94
151278	Niles Electric Co, Inc. 81-0635-0-6807-8111-5671-656-6012	Electrical Work American Room 401	\$ 31,000.00
151279	Niles Electric Co, Inc. 81-0635-0-6506-8111-5671-653-6012 81-0635-0-6110-8111-5671-653-6012	Electrical Work Mission San Jose PLTW Room E-6 and Digital Photo Room E-7	\$ 15,500.00
151309	Smart and Final 81-1100-0-6621-1001-4310-656-6998	Supplies Culinary - American HS	\$ 7,000.00
151310	Smart and Final 81-1100-0-6621-1001-4310-652-6998	Supplies Culinary - Kennedy HS	\$ 6,800.00
151315	Ray Weaver General Contracting 81-0635-0-6999-8111-5671-660-6012	Construction Work	\$ 6,767.68
151322	Folger Graphics Inc. 81-0635-0-6010-7180-5870-660-6010	Printing Services	\$ 5,000.00
151376	Smart and Final 81-1100-0-6621-1001-4310-664-6998	Supplies Culinary - Newark Memorial HS	\$ 5,000.00
151388	Communication Network Resource 81-0635-0-6110-8111-5671-653-6012	Data Cabling Network Mission San Jose Rooms E-6 and E-7	\$ 5,692.14
151531	Goodheart Willcox Co, Inc. 81-6300-0-6703-1001-4310-660-6998	Books Auto Tech - ROP Center	\$ 5,606.80

Mission Valley ROP
Warrants \$5,000 and above
From 7/1/14 - 9/8/14
Fiscal Year 14/15

B&F #2
September 18, 2014

Date	Warrant #	Vendor	Purpose	Amount	PO number
07/01/14	50408252	Project Lead the Way	Participation fees	\$ 5,000.00	150025
07/15/14	50408480	Delta Dental Plan of CA	Monthly Dental Premiums	\$ 5,173.46	
07/15/14	50408506	PG&E	Monthly Electricity	\$ 12,018.79	
07/15/14	50408510	Premier Garage	Flooring WHS Auto Shop	\$ 13,842.00	150109
07/15/14	50408513	Ray Weaver Contracting	Modifications to Auto Shop WHS	\$ 44,508.00	145750
07/15/14	50408497	Sears	27" GE double ovens AHS (4)	\$ 7,059.67	150251
07/22/14	50408625	Keep it Simple Computer	GWAVA, RETAIN, VMware	\$ 5,290.50	140376
07/22/14	50408712	State of CA - PERS	Monthly premiums	\$ 5,575.50	
07/22/14	50408725	Vavrinek Trine Day & Co	Audit - partial payment 13/14	\$ 6,480.00	145648
07/24/14	50408796	New Haven USD	June Payroll Reimbursement	\$ 7,518.65	143583
07/24/14	50408797	New Haven USD	May and June Transportation	\$ 6,219.96	140137
07/24/14	50408755	Niles Electric	Electrical Work WHS Room 65	\$ 14,962.50	150729
07/24/14	50408798	Niles Electric	Electrical Work WHS Auto Shop	\$ 16,245.00	150530
07/24/14	50408756	Ray Weaver Contracting	Modifications to Room 65 WHS	\$ 8,892.49	150730
07/24/14	50408806	Ray Weaver Contracting	Modifications to Room 601 AHS	\$ 14,050.00	150533
07/29/14	50408548	Keenan & Associates	Liability Insurance	\$ 50,762.00	150529
08/12/14	50409059	Apple Computer	Final Cut Pro X for 2 stations Video Prod	\$ 599.98	151039
			2 ea IMAC 27" Computers Video Production	\$ 6,151.62	151040
08/12/14	50409102	Delta Dental Plan of CA	Monthly Dental Premiums	\$ 4,942.74	
08/12/14	50409195	Goodheart-Willcox	School to Career Textbooks/Workbooks	\$ 11,065.15	150670
08/12/14	50409210	IT Savvy	Computer labs AHS, NMHS, WHS, MSJHS	\$161,266.42	150082
			HP Switches for AHS, WHS, MSJHS (2)	\$ 5,754.68	150413
			Laptops NMHS (2)	\$ 1,565.15	150956
			Laptop for PLTW instructor	\$ 4,250.93	150959
08/12/14	50409124	Niles Electric	Electrical Work AHS Room 401	\$ 29,450.00	151278
			Electrical Work MSJHS E-6 and E-7	\$ 33,725.00	151279
08/12/14	50409104	PG&E	Monthly Electricity	\$ 12,315.48	
08/19/14	50409369	Canon	Maintenance agreement on Océ machines	\$ 7,521.36	150942
08/19/14	50409304	Project Lead the Way	Fee, Vex kits (8) Thornton Jr High	\$ 10,179.59	151099
08/25/14	50409479	Administrative Software	Annual Maintenance renewal	\$ 11,980.00	151368
08/25/14	50409499	Comm Network Resource	Data and Fiber MSJHS Rooms E-6 and E-7	\$ 13,862.96	151356
			Data Cabling Network System MSJHS E-7	\$ 4,890.99	151388
09/02/14	50409757	Comm Network Resource	Data and Fiber WHS Room 65 and Auto	\$ 9,199.93	150709
			Data and Fiber AHS Room 401	\$ 8,243.35	151295

<u> </u>	Information
<u> X </u>	Action
<u> </u>	Presentation

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

BOARD OF EDUCATION

A G E N D A I T E M
B&F #3

DATE OF BOARD MEETING: September 18, 2014

TITLE: Adopt Resolution No. 1-1415
 Decrease to Revenues
 Professional Development

Current Status:

Resolution number 1-1415 reflects a decrease to revenue. Due to the Local Control Funding Formula, the funding for the Professional Development Block Grant was included in the base allocation for Fremont Unified School District. Consequently, Fremont Unified School District will not be passing through the funds.

Recommendation:

Staff recommends adoption of Resolution number 1-1415 authorizing the decrease to revenue.

Marie dela Cruz, 657-1865	ROP Center	Bus. Svcs. Thomas Hanson
Staff Contact Person	Department	Division Superintendent

FOR MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

Sheila Jordan
County Superintendent of Schools
313 West Winton Avenue
Hayward, CA 94544-1198

Fremont, California

Date: September 18, 2014

Pursuant to the provision of the Education Code Section 42600, we, the undersigned, constituting a majority of the members of the governing board of the above-named district, do hereby transmit this resolution requesting a decrease in income of said school district for the following reasons:

Professional Development Income

INCOME APPROPRIATION	ACCOUNT NO.	AMOUNT
Staff Development Income	81-0673-0-0000-0000-8590-000-0000	(16,767)

EXPENDITURE APPROPRIATION	ACCOUNT NO.	AMOUNT
Salary	81-0673-0-6999-1001-1105-660-6014	(2,051)
Benefits	81-0673-0-6999-1001-3111-660-6014	(195)
Benefits	81-0673-0-6999-1001-3311-660-6014	(30)
Benefits	81-0673-0-6999-1001-3511-660-6014	(1)
Benefits	81-0673-0-6999-1001-3611-660-6014	(53)
Benefits	81-0673-0-6999-1001-3711-660-6014	(33)
Supplies	81-0673-0-6999-1001-4310-660-6052	(2,625)
Supplies	81-0673-0-6999-2101-4310-660-6052	(686)
Conferences	81-0673-0-6999-1001-5210-660-6052	(7,142)
Consultants	81-0673-0-6999-1001-5825-660-6052	(2,000)
Misc Contracted Services	81-0673-0-6999-1001-5830-660-6052	(1,951)
		<hr/> (16,767)

Respectfully submitted,

Clerk of the Governing Council
Mission Valley ROP
Alameda County, State of California

_____ Request Approved

_____ Not Approved

Posted by: _____

<u> </u>	Information
<u> X </u>	Action
<u> </u>	Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**A G E N D A I T E M
B&F #4**

DATE OF BOARD MEETING: September 18, 2014

TITLE: Adopt Resolution No. 2-1415
 Accept Donations to Mission Valley ROP

Background:

Education Code 635160 authorizes governing boards of any school district to initiate and carry on any program, activity or to act otherwise in any manner that is not in conflict with or inconsistent with or preempted by any law and that is not in conflict with the purpose for which school districts are established. Acceptance of gifts to the school district is within the permissive authority granted Boards of Education in the permissive code embodied in Education Code 35160.

Current Status:

<u>Donated to</u>	<u>Donated by</u>	<u>Item</u>
Culinary KHS	Students	\$140.00
Culinary NMHS	Students	\$1155.00
Fire Science	Students	\$60.00
Graphics	Students	\$45.00
ICT IHS	Students	\$100.00
Medical Assist	Students	\$40.00
Video Prod	Students	\$25.00

Recommendation:

Staff recommends acceptance of the aforementioned donations to Mission Valley Regional Occupational Program.

<u>Marie dela Cruz, 657-1865</u>	<u>ROP Center</u>	<u>Bus. Svcs. Thomas Hanson</u>
Staff Contact Person	Department	Division Superintendent

FOR MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM

Sheila Jordan
County Superintendent of Schools
313 West Winton Avenue
Hayward, CA 94544-1198

Fremont, California

Date: September 18, 2014

Pursuant to the provision of the Education Code Section 42600, we, the undersigned, constituting a majority of the members of the governing board of the above-named district, do hereby transmit this resolution requesting an increase in income of said school district for the following reasons:

Local Income

INCOME APPROPRIATION	ACCOUNT NO.	AMOUNT
Local Income	81-0635-0-xxxx-0000-8699-xxx-0000	1,565

EXPENDITURE APPROPRIATION	ACCOUNT NO.	AMOUNT
Culinary Kennedy - Moschetti	81-0635-0-6621-1001-4310-652-6998	140
Culinary Newark - Skrocke	81-0635-0-6621-1001-4310-664-6998	1,155
Fire Science - Jacques	81-0635-0-6602-1001-4310-660-6998	60
Graphics - McDonell	81-0635-0-6101-1001-4310-660-6998	45
ICT - Albizo	81-0635-0-6503-1001-4310-651-6998	100
Medical Assisting - Adams-Hart	81-0635-0-6609-1001-4310-660-6998	40
Video Production - Feist	81-0635-0-6106-1001-4310-660-6998	25
		<u>1,565</u>

Respectfully submitted,

Clerk of the Governing Council
Mission Valley ROP
Alameda County, State of California

_____ Request Approved

_____ Not Approved

Posted by:_____

X Information
X Action

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
B&F #5**

Date of Board Meeting: September 18, 2014

TITLE: Approve Memorandum of Understanding between Mission Valley ROP and Fremont Unified School District for a MVROP Teacher at Irvington High School

Background:

Irvington High School received funding through the California Partnership Academy grants to create career pathways for at risk students within the Information Technology industry sector. The grant's administrative requirements are fulfilled by a designated credentialed staff member whose assignment is funded through the grant.

Current Status:

Mission Valley ROP is able to provide a credentialed staff person to act as in the California Partnership Academy coordinator position at Irvington High School for the Information Technology Academy (ITA).

Recommendation:

MVROP recommends approval of the Memorandum of Understanding between Mission Valley ROP and Fremont Unified School District for a MVROP teacher to provide the California Partnership Academy coordinator position at Irvington High School.

Margie Trujillo
Staff Contact

Educational Services
Division

Thomas Hanson
Superintendent, Mission Valley ROP

Memorandum of Understanding
(MOU)

By this agreement made and entered into the 2nd day of June 2014, between Mission Valley Regional Occupational Program (ROP) (hereinafter referred to as MVROP), Fremont Unified School District-Irvington High School (hereinafter referred to as IHS), in consideration of mutual covenants, the parties hereto agree as follows:

- A. **DESCRIPTION OF SERVICES:** MVROP has agreed to allow Hector Albizo, an employee of MVROP to serve as the Information Technology Academy (ITA) coordinator for Irvington High School for a stipend of \$4,000 during the 2014-2015 school year. For such services, IHS agrees to reimburse MVROP for the stipend of \$4,000.
- B. **PURPOSE OF MOU:** The purpose of this MOU is to provide credentialed staff for a California Partnership Academy coordinator position at Irvington High School for the Information Technology Academy (ITA).
- C. **DUTIES OF IHS:** IHS agrees to reimburse MVROP \$4,000 for said assignment.
- D. **MVROP OBLIGATIONS:** MVROP agrees to allow Hector Albizo to serve as the Information Technology Academy coordinator for IHS for a stipend of \$4,000.
- E. **COMPENSATION:** For the period of this agreement, IHS shall pay MVROP as billed. Total amount not to exceed: \$4,000.
- F. **PERIOD OF MOU:** This MOU will be in effect for 180 days of employment during the period August 27, 2014 through June 11, 2015.
- G. **INSURANCE:** MVROP warrants appropriate insurance coverage for employees of MVROP.
- H. **GENERAL TERMS AND CONDITIONS:**
 - 1. **INDEMNIFICATION:** IHS and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by IHS or MVROP in the performance of this agreement.
 - 2. **INSURANCE:** IHS and MVROP will maintain general liability insurance, automobile coverage, and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the Indemnification provision, herein above.

3. **NON-DISCRIMINATION**: No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status, or sexual orientation.
4. **SUCCESSORS AND ASSIGNS**: This agreement shall be binding on the administrators, successors, and assigns of the respective parties.
5. **FINGERPRINTING AND CRIMINAL RECORDS CHECK**: MVROP and IHS shall comply with the provisions of Education code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
6. **HEALTH EXAMINATIONS**: No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
7. **CHANGES OR ALTERATIONS**: No changes, alterations, or variations of any kind to this agreement are authorized without the written consent of both local education agencies.

- I. **COMMUNICATIONS**: Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed as follows:

Sarah Smoot
Principal
Irvington High School
41800 Blacow Road
Fremont, CA 94538

Thomas Hanson
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

- J. **UNDERSTANDING AND ACCEPTANCE OF THE PARTIES**: This Agreement constitutes the entire understanding of the parties. IHS and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

K. **IHS REPRESENTATIVE**

Signature: Sarah Smoot

Print Name: Sarah Smoot

Title: Principal

Date Signed: 6/19/14

MVROP REPRESENTATIVE

Signature: Margie Trujillo

Print Name: Margie Trujillo

Title: Superintendent

Date Signed: 6/19/14

K. Wallace
Kim Wallace

FUSD REPRESENTATIVE

MVROP REPRESENTATIVE

Signature: *Raul A. Parungao*

Signature: *Marie dela Cruz*

Print Name: Raul Parungao

Print Name: Marie dela Cruz

Title: Asst. Superintendent, Business

Title: Director of Business Services

Date Signed: 9/5/14

Date Signed: _____

Signature: *James Morris*

Signature: *Thomas Hanson*

Print Name: James Morris

Print Name: Thomas Hanson

Title: Superintendent

Title: Superintendent

Date Signed: 9/8/14

Date Signed: 7/2/14

<u>X</u>	Information
<u>X</u>	Action

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
B&F #6**

Date of Board Meeting: September 18, 2014

TITLE: Approve Memorandum of Understanding between Mission Valley ROP and Fremont Unified School District for a MVROP Teacher at Kennedy High School

Background:

Mission Valley ROP has agreed to provide a teacher to teach one 85-minute block for the Building Green Building Smart (BGBS) California Partnership Academy at Kennedy High School for the 2014-2015 school year.

Current Status:

Mission Valley ROP and Fremont Unified School District have created a Memorandum of Understanding specifying the details of the agreement for a MVROP teacher to teach the 85-minute block for the Building Green Building Smart (BGBS) California Partnership Academy at Kennedy High School for the 2014-2015 school year.

Recommendation:

Mission Valley ROP administrative staff recommends approval of the Memorandum of Understanding between Mission Valley ROP and Fremont Unified School District for a MVROP teacher to teach the 85-minute block for the Building Green Building Smart (BGBS) California Partnership Academy at Kennedy High School for the 2014-2015 school year.

Margie Trujillo
Staff Contact

Administration
Department

Thomas Hanson
Superintendent, Mission Valley ROP

Memorandum of Understanding
(MOU)

By this agreement made and entered into the 2nd day of June 2014, between Mission Valley Regional Occupational Program (ROP) (hereinafter referred to as MVROP), Fremont Unified School District-Kennedy High School (hereinafter referred to as KHS), in consideration of mutual covenants, the parties hereto agree as follows:

- A. **DESCRIPTION OF SERVICES:** MVROP has agreed to allow Tom Waters, an employee of MVROP to serve as an instructor for the Building Green-Building Smart Academy (BGBS) for one 85-minute block during the 2014-2015 school year. For such services, KHS agrees to reimburse MVROP for salary, benefits, and other incidental costs related to his employment.
- B. **PURPOSE OF MOU:** The purpose of this MOU is to provide an additional credentialed staff member to teach one 85-minute block for a California Partnership Academy - Building Green-Building Smart Academy (BGBS).
- C. **DUTIES OF KHS:** KHS agrees to reimburse MVROP .3 FTE based upon MVROP's 6-hour salary schedule for said teaching assignment.
- D. **MVROP OBLIGATIONS:** MVROP agrees to release Tom Waters for an 85-minute block instructional assignment for KHS.
- E. **COMPENSATION:** For the period of this agreement, KHS shall pay MVROP as billed. Total amount not to exceed: \$19,000.
- F. **PERIOD OF MOU:** This MOU will be in effect for 184 days of employment during the period August 19, 2014 through June 12, 2015.
- G. **INSURANCE:** MVROP warrants appropriate insurance coverage for employees of MVROP.
- H. **GENERAL TERMS AND CONDITIONS:**
 - 1. **INDEMNIFICATION:** KHS and MVROP agree to indemnify, defend, and save harmless the other local education agency's officers, agents, employees, and volunteers from any and all claims and losses accruing or resulting to any and all persons, firms, or corporations furnishing or supplying work, services, materials, or supplies in connection with the performance of this agreement and from any and all claims and licenses resulting to any person, firm, or corporation who may be injured or damaged by KHS or MVROP in the performance of this agreement.
 - 2. **INSURANCE:** KHS and MVROP will maintain general liability insurance, automobile coverage, and workers compensation coverage in such an amount as may be reasonably necessary to assure compliance with the Indemnification provision, herein above.

3. **NON-DISCRIMINATION:** No discrimination shall be made in the employment of persons under this agreement because of race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status, or sexual orientation.
4. **SUCCESSORS AND ASSIGNS:** This agreement shall be binding on the administrators, successors, and assigns of the respective parties.
5. **FINGERPRINTING AND CRIMINAL RECORDS CHECK:** MVROP and KHS shall comply with the provisions of Education code section 45125.1 regarding the submission of employee fingerprints with the California Department of Justice and the completion of criminal background investigations of its employees.
6. **HEALTH EXAMINATIONS:** No person shall be initially allowed to interact with students unless he/she has placed on file with the appropriate local education agency a certificate from a licensed physician indicating that a tuberculosis examination in accordance with education Code 49406.
7. **CHANGES OR ALTERATIONS:** No changes, alterations, or variations of any kind to this agreement are authorized without the written consent of both local education agencies.
- I. **COMMUNICATIONS:** Communications between the parties to this Agreement may be sent to the appropriate local education agency's main office addressed as follows:

Eddie Velez
Principal
John F. Kennedy High School
39999 Blacow Road
Fremont, CA 94538

Thomas Hanson
Superintendent
Mission Valley ROP
5019 Stevenson Boulevard
Fremont, CA 94538

- J. **UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** This Agreement constitutes the entire understanding of the parties. KHS and MVROP signatures below signify both an understanding and acceptance of the contract provisions.

K. **KHS REPRESENTATIVE**

Signature: 

Print Name: EDDIE VELEZ

Title: Principal

Date Signed: 6/18/14

MVROP REPRESENTATIVE

Signature: 

Print Name: Margie Trujillo

Title: Director of Educational Services

Date Signed: 6/18/14

KHS REPRESENTATIVE

MVROP REPRESENTATIVE

Z. Wallace
Kim Wallace

Signature: *Raul A. Parungao*

Signature: *Marie dela Cruz*

Print Name: Raul Parungao

Print Name: Marie dela Cruz

Title: Asst. Superintendent, Business

Title: Director of Business Services

Date Signed: 9/5/14

Date Signed: _____

Signature: *James Morris*

Signature: *Tom Hanson*

Print Name: James Morris

Print Name: Tom Hanson

Title: Superintendent

Title: Superintendent

Date Signed: 9/8/14

Date Signed: _____

X Information
 Action
 Presentation

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION

A G E N D A I T E M

B&F #7

DATE OF BOARD MEETING: September 18, 2014

TITLE: 2013/14 Year End Transfers

Current Status:

There were no 2013/2014 Year End Transfers to report.

Marie dela Cruz, 657-1865	ROP Center	Bus. Svcs.	Thomas Hanson
Staff Contact Person	Department	Division	Superintendent

☒ Information
☒ Action
☐ Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
B&F #8**

DATE OF BOARD MEETING: September 18, 2014

TITLE: 2014-15 Payroll Reimbursements for Fremont, Newark, and New Haven Unified School District Employees Teaching and Supporting ROP Classes

Background:

Mission Valley ROP reimburses participating districts for a percentage of their employees' base salaries and benefits for teaching and supporting ROP classes. The reimbursement rates are based on the number of assigned classes and a pro rata share of specified support services.

Current Status:

The attached list represents the 2014-15 payroll reimbursement schedules for Fremont, Newark, and New Haven Unified School District employees.

Recommendation:

Staff recommends approval of the 2014-15 payroll reimbursement schedules for Fremont, Newark and New Haven Unified School Districts.

Marie dela Cruz, 657-1865 x15145	ROP Center	Business Services	Thomas Hanson
Staff/Contact Person	Location	Division	Superintendent

**2014-15 PAYROLL REIMBURSEMENT SCHEDULE
FOR FREMONT, NEWARK AND NEW HAVEN SCHOOL DISTRICTS**

FREMONT UNIFIED SCHOOL DISTRICT

Employee Name	Location	Description	FTE Reimbursement
<u>Instructors:</u>			
Bartholomew-Couts, Thomas	American	Digital Photography	0.80
Avina, Amber Lee	Irvington	SHAPE and Sports Psychology	0.40
Burton, Shiloh	Irvington	Digital Photography	0.80
Murray, Tom	Kennedy	Digital Photography	1.00
Total Instructors Fremont			3.00
<u>Career/College Specialist:</u>			
Catherine Castillon	Mission	Career/College Specialist	0.25
Coleman, Janelle	Kennedy	Career/College Specialist	0.25
Creek, Suzanne	Robertson	Career/College Specialist	0.25
D'Audney, Theresa	American	Career/College Specialist	0.25
Kimmel, Linda	Irvington	Career/College Specialist	0.25
Wittmer, Michelene	Washington	Career/College Specialist	0.25
Total Career/College Specialist			1.50
Total FTEs Fremont			4.50

NEW HAVEN UNIFIED SCHOOL DISTRICT

Employee Name	Location	Description	FTE Reimbursement
Yacco, Richard	Logan	Instructor-TV Broadcast Technology	0.40
Brar, Abhi	Logan	Administrator	0.10
Hart, Barbara	Logan	Career Technician	0.50
Total FTEs New Haven			1.00

NEWARK UNIFIED SCHOOL DISTRICT

Employee Name	Location	Description	FTE Reimbursement
Holguin, Sally	Newark	Career Technician	0.50
Taylor, Krista	Newark	Administrator	0.10
Total FTEs Newark			0.60



Curriculum & Instruction

Mission Valley ROP 2014-2015 Courses (High School and Adult)

C&I #1

*introduces green technology concepts

Arts, Media, and Entertainment

2-D Animation
Computer Animation 1, 2
Digital Imaging 1, 2
Digital Photography 1, 2, 3
Digital Sound Design 1, 2
Digital Storytelling
Digital Video Arts Production 1, 2
Game Design/ Interactive Media Arts
Motion Graphics 1, 2
Multimedia 1, 2
Television Broadcasting 1, 2
Webpage Design

Building and Construction Trades

Algebra 2 in Construction 2
Construction Technology 1, 2*
Geometry in Construction
Pre-Cal in Construction

Education, Child Development and Family Services

Careers in Education 1, 2

Engineering and Architecture

Civil Engineering and Architecture
Introduction to Design

Finance and Business

Business and Professional Development
Business Math/Computer Applications
Computer Applications

Health Science and Medical Technology

Anatomy and Physiology
Biotechnology 1
Careers in Biotechnology
Introduction to Biotechnology
Medical and Health Careers
Medical Assisting
Medical Occupations
Nursing Assistant
Personal Fitness Trainer 2 (S.H.A.P.E – PE)
Pharmacy Technology 1, 2
Sports Psychology
Sports Therapy 1, 2 (1-hr. class)
Sports Therapy 1, 2 (2-hr. class)

Hospitality, Tourism, and Recreation

Culinary Arts 1, 2*
Event Planning and Catering
Introduction to Culinary Arts

Information and Communication Technologies

Computer Support Specialist 1, 2*
Internet Engineer 1, 2*

Marketing, Sales, and Service

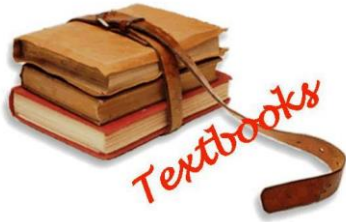
Business Ownership and Management
Marketing/DECA 1, 2
Special Education Marketing

Public Services

Fire Technology 1, 2
Forensic Science 1/Interdisciplinary Forensic Sciences
Forensic Science 2/Forensic Biology
Law Enforcement/Homeland Security

Transportation

Auto Body Painting and Refinishing 1, 2
Automotive Technology 1, 2*
Automotive Technology/Basic Car Care



MISSION VALLEY ROP

2014-2015 TEXTBOOK LIST

C&I #2

- **Anatomy & Physiology**
Anatomy & Physiology for Health Professionals: An Interactive Journey, 1st Edition, 2006, by Colbert and Ankney
- **Automotive Technology 1 & 2**
Modern Automotive Technology, 7th Edition, by James Duffy, Goodheart-Willcox Publishing, 2009
The Car Care Book, 3rd Edition, by Ron Haefner, Thomson Delmar Learning, 2004
- **Auto Body Painting/ Refinishing**
Auto Body Repairing and Refinishing, 9th Edition by William K. Toboldt and Terry L. Richardson, Goodheart-Willcox, Publishing 2011
- **Biotechnology**
Biotechnology- Science for the New Millennium, 2001, by Ellyn Daugherty
Molecular Biology made simple and fun, by David Clark and Lonnie Russell, Cache River Press
Foundations in Biotechnology (Book and Manual), Energy Concepts Publishing
Career Opportunities in Biotechnology and Drug Development, by Toby Friedman
- **Business Ownership/ Marketing/ Online Business**
Marketing Essentials, The DECA Connection, Farese/ Kimbrell/ Woloszyk
Marketing Essentials Text & Workbook, 6th Edition
Entrepreneurship & Small Business Management, 1st Edition, Glencoe-McGraw Hill Publishing
- **Careers in Education 1& 2**
Working with Young Children, Judy Herr
- **Computer Animation**
Adobe After Effects CS6 Classroom in a Book, Adobe Press/ Peachpit Press
Lightwave 3D 8 Revealed, Thompson Course Technology
3DS Max 2014 by Kelly L. Murdock Edition 1
The Animators Survivor Kit by Richard Williams
- **Computer Operations/ Applications**
Learning Microsoft Office 2007 Deluxe, Pearson/ Prentice Hall
- **Computer Support Specialist/ Network Technician**
A+ Guide to Managing & Maintaining Your PC, 8th Edition, by Jean Andrews
Electricity and Basic Electronics, 8th Edition, by Jean Andrews
Digital Multimeter Principles, 4th Edition, by Glen A. Mazur
Wireshark Network Analysis: The Official Wireshark Network Analyst Study Guide by Laura Chappell
Practical Packet Analysis: Using Wireshark to Solve Real-World Network Problems by Chris Sanders
Nmap Network Scanning: The Official Nmap Project Guide to Network Discovery and Security

- **Computerized Accounting/ Business Math/ Money Management**

Business Math, 15th Edition, Thomson Southwest

Activities and Study Guide for Business Math, 15th Edition

NEFE High School Financial Planning Student Guide

National Endowment for Financial Education

Marketing Essentials, Marketing Math Workbook, 2nd Edition, by Lois Farese

- **Construction Technology/ Math in Construction**

Modern Carpentry, by Willis H. Wagner

Modern Plumbing, by E. Keith Blankenbaker, The Goodheart-Willcox Company, Inc., 2009

Modern Residential Wiring, by Harvey N. Holzman, The Goodheart-Willcox Company, Inc., 2008

Your Role in the Green Environment (Trainee Guide), Contren Learning Series, 2009

Electronic Systems Technician: Level One Trainee Guide, Contren Learning Series, 2009

Core Curriculum: Introductory Crafts Skills (Trainee Guide), Contren Learning Series, 2009

- **Culinary Arts**

The Culinary Professional, Lab Manual and Study Guide, 2009, Goodheart-Willcox Publishing, by John Draz & Christopher Koetke

Hospitality Services: Food and Lodging, by Johnny Sue-Reynolds, Goodheart-Wilcox Publishing

- **Digital Photography**

Adobe Photoshop CS2, CS3, CS, CS6

Adobe Photoshop CS3: Classroom in a Book, by Adobe Creative Team

Adobe Pro CS3 for Photography: A Professional Image Editors Guide to the Creative Use of Photography for Macintosh and PCs

The Adobe Photoshop Lightroom Book for Photographers, by Scott Kelby

Adobe Flash CS3 Professional Bible, 2007, by Robert Reinhardt and Snow David

Essentials of Photography, Revised 1st Edition, by Paul Hayes and Scott Worton

Photo & Digital Imaging, The Goodheart-Willcox Co., by Jack Klasey

Design Basics, 5th Edition, by David Lauer, Wadsworth Publishing, 1999

Exploring Color Photography, 5th Edition, by Robert Hirsch, Focal Press, 2011

Basic Critical Theory for Photographers, by Ashley la Grange, Focal Press, 2005

The Photographic Eye: Learning to See with a Camera, by Michael O'Brien and Norman Sibley

Photography In Focus, 5th edition, by Jerry Burchfield, Mark Jacobs, & Ken Kokrda NTC Publishing Group, 5th Edition, (1997)

- **Digital Sound Design**

Adobe Soundbooth CS6 Classroom in a Book, Adobe Press/ Peachpit Press

ProTools LE8 Ignite by Andrew Hagerman

- **Fire Technology**

Emergency Medical Responder, by J. David Bergeron

Fundamentals of Firefighter Skills, by James Bartlett

Pumping Apparatus Driver/ Engineer Handbook, 2nd Edition, International Fire Service Training Association

American Heart Association Cardio Pulmonary Resuscitation Handbook

- **Game Design/ Interactive Media Arts**

Unreal Game Development, AK Peters, by Ashish Amresh and Alex Okita, 2010

Introducing Autodesk 3ds Max 2011, Sybex, by Dariush Derakshani and Randi Derakshani

- **Law Enforcement /Homeland Security (Administration of Justice)**
Policing America: Methods, Issues, Challenges, 6th Edition, by Kenneth Peak
- **Marketing (Special Education)**
61 Cooperative Learning Activities for Business Classes
The ABC's of Financial Literacy (ANG Newspaper and Summit Bank Foundation)
High School Financial Planning Program Workbook
School Store Operations (DECA)
- **Medical Assisting**
"The Medical Assistant, Administrative and Clinical", 9th Edition
Medical Terminology for Health Professionals, 4th Edition
American Heart Association Cardio Pulmonary Resuscitation Handbook
- **Medical and Health Careers**
Introduction to Health Occupations, 6th Edition, Prentice Hall, 2003
- **Medical Occupations**
Diversified Health Occupations, 7th Edition
Diversified Health Occupations Workbook, 7th Edition
American Heart Association Cardio Pulmonary Resuscitation Handbook
- **Motion Graphics**
Adobe InDesign CS6 Classroom in a Book, Adobe/Peachpit Press
Adobe Photoshop CS6 Classroom in a Book, Adobe/Peachpit Press
Adobe Illustrator CS6 Classroom in a Book, Adobe/Peachpit Press
Adobe Flash CS6 Classroom in a Book, Youngjin Singapore
- **Nursing Assistant Program/ HHA (Home Health Aide)**
Nursing Assistant Care: Long Term Care and Home Health , Hartman Publishing Inc.
Taber Medical Dictionary
American Heart Association Cardio Pulmonary Resuscitation Handbook
American Red Cross Review for Competency Examination Text
- **Pharmacy Technology (High School/ Adult)**
Sterile Products, 2nd Edition, by Mike Johnson
Dosage Calculations, 8th Edition, by Pickar/Pickar-Abernethy
American Heart Association Cardio Pulmonary Resuscitation Handbook
Lab for Pharmacy Technology, by Jason Sparks
Taber Medical Dictionary
The PILL BOOK, 13th Edition
- **SHAPE (Sports, Health, Athletics, Physical Education) Program**
Health Care Technology, by Kathryn A. Booth
- **Sports Therapy**
Principles of Athletic Training, 15th Edition, by William Prentice
American Heart Association Cardio Pulmonary Resuscitation Handbook
Body Structures & Functions, 11th Edition, by Ann Senisi Scott and Elizabeth Fong

- **Video and Broadcast Production (EMP Electronic Media Production)**

*Television Production: A Classroom Approach, 2nd Edition, Libraries Unlimited,
by Keith Kyker and Christopher Curchy*

Video Communication and Production, 1st Edition, The Goodheart-Wilcox Co., Jim Stinson



Employment & Personnel

**MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM
GOVERNING COUNCIL**

AGENDA ITEM

_____ Information

Date: September 18, 2014

_____ **X** _____ Action

Title: REPORT OF CERTIFICATED PERSONNEL ACTIONS

Background:

The Governing Council has delegated authority to the ROP staff to take certain actions on its behalf related to Classified Personnel activities such as appointments, changes of status, resignations, requests for leaves, and retirements.

ROP staff are authorized to take personnel actions in the interest of operational necessity. Following those actions, staff reports to the Governing Council and recommends they approve prior actions.

Current Status:

A report of Certificated Personnel actions is submitted, recommending approval of prior actions taken by ROP staff.

Recommendation:

Approve Certificated Personnel recommendations for: *Employment, Release, Resignation, Retirement.*

Margie Trujillo
(510) 657-1865

Certificated Personnel
Division

Thomas Hanson
Superintendent

**CONSENT ITEMS
MISSION VALLEY ROP**

Certificated Personnel

NAME	FTE	6HR/ 7HR	DEPARTMENT	OTHER
Clifford Adams-Hart	1	7 hr	Health Science and Medical Technology	
Hector Albizo	1	6 hr	Information Technology	
Daniel Amaral	1	6 hr	Transportation Technology	Additional .5 hour per day paid at instructional hourly rate
Irene Brucker	1	6 hr	Health Science and Medical Technology	Additional .5 hour per day paid at instructional hourly rate
Steve Bui	1	6 hr	Industrial Technology	
Catherine Cecil-Hunter	1	6 hr	Marketing, Sales, and Service	
Dan Chase	1	6 hr	Arts, Media, and Entertainment	
John Cimino	1	7 hr	Transportation Technology	
Jay Crawford	.4	6 hr	Public Services	
Bryan Farley	1	7 hr	Arts, Media, and Entertainment	
Masiha Farooq	.6	6 hr	Health Science and Medical Technology	
Barbara Feist	1	6 hr	Arts, Media, and Entertainment	
Ngan Ha	.8	6 hr	Health Science and Medical Technology	
Cynthia Hurst	1	6 hr	Finance and Business	
Salvador Jacquez	.4	6 hr	Public Services	Shared Assignment
Herve LeBiavant	1	7 hr	Hospitality, Tourism, and Recreation	
Lehua Lee	1	7 hr	Health Science and Medical Technology	Additional 1 hour per day paid at instructional hourly rate
Raymond McDonell	1	7 hr	Arts, Media, and Entertainment	
Ebadut Mohamed	1	6 hr	Transportation Technology	
Marianne Moschetti	1	6 hr	Hospitality, Tourism, and Recreation	
Doug Nahale	1	6 hr	Transportation Technology	
Shaleah Nelson	1	6 hr	Hospitality, Tourism, and Recreation	
Elba Rios	1	6 hr	Arts, Media, and Entertainment	
Jacqueline Rosen	1	6 hr	Hospitality, Tourism, and Recreation	
Jonathan Sabangan	1	7 hr	Marketing, Sales, and Service	
Janay Shepherd	1	7 hr	Marketing, Sales, and Service	
Christopher Skrocke	1	7 hr	Hospitality, Tourism, and Recreation	
Dhana Uppula	1	6 hr	Health Science and Medical Technology	
Mimi Van Kirk	1	6 hr	Engineering and Design Industry	
Tom Waters	.6	6 hr	Industrial Technology	

Hourly

NAME	HOURS	SUBJECT	EFFECTIVE DATE	OTHER
Steve Cortez	Varies	Substitute	8/27/14	
Curtis Denisar	Varies	Substitute	8/27/14	
Bernadette Eichensehr	2.4 hours/ 76 Days	Public Services	8/19/14	Shared Assignment
Ngan Ha	Varies	Pharmacy Technology	8/27/14	Based on fee based adult schedule
Brandon Hayward	Varies	Law Enforcement	8/19/14	Shared Assignment
Paul Hughes	Varies	Substitute	8/27/14	
Shubhangi Kulkarni	Varies	Substitute	8/27/14	
Lois Pilley	Varies	Substitute	8/27/14	
Stan Rodrigues	Varies	Law Enforcement	8/19/14	Shared Assignment
Salvador Sandoval	Varies	Law Enforcement	8/19/14	
Larry Tehero	Varies	Substitute	8/27/14	

Released

NAME	FTE	6HR/7HR	DEPARTMENT	EFFECTIVE DATE
Jonathan Aiello	1	6 hr	Engineering and Design Industry	6/14/14

Resignation

NAME	FTE	6HR/7HR	DEPARTMENT	EFFECTIVE DATE
Valerie Montano	1	7 hr	Arts, Media and Entertainment	7/19/14

Retired

NAME	FTE	6HR/7HR	DEPARTMENT	EFFECTIVE DATE
Bruce Voeltz	1	7 hr	Marketing, Sales, and Service	6/14/14

(con1sept14.15)

**MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM
GOVERNING COUNCIL**

AGENDA ITEM

_____ Information

Date: September 18, 2014

_____ X _____ Action

Title: REPORT OF CLASSIFIED PERSONNEL ACTIONS

Background:

The Governing Council has delegated authority to the ROP staff to take certain actions on its behalf related to Classified Personnel activities such as appointments, changes of status, resignations, requests for leaves, and retirements.

ROP staff are authorized to take personnel actions in the interest of operational necessity. Following those actions, staff reports to the Governing Council and recommends they approve prior actions.

Current Status:

A report of Classified Personnel actions is submitted, recommending approval of prior actions taken by ROP staff.

Recommendation:

Approve Classified Personnel recommendations for: *Employment, Resignation, Retirement.*

Marie dela Cruz
(510) 657-1865

Classified Personnel
Division

Thomas Hanson
Superintendent

CONSENT ITEMS
MISSION VALLEY ROP

Classified Personnel

New Hires

NAME	POSITION	HOURS	SUPERVISOR	EFFECTIVE DATE	OTHER
Raymund "Curtis" Cabalona	Technology Aide	2 hrs/day	Margie Trujillo	9/2/14	

Resignation

NAME	POSITION	HOURS	SUPERVISOR	EFFECTIVE DATE	OTHER
Glenna Kiswani	Attendance Specialist	8 hrs/day	Margie Trujillo	8/9/14	

Retirement

NAME	POSITION	HOURS	SUPERVISOR	EFFECITVE DATE	OTHER
Chi Au	Computer Repair Specialist	8 hrs/day	Phil Subasa	8/6/14	Change in retirement date from 7/1/14

(con2sept14.15)



End of Consent



Business and Finance



Business and Finance #1

**MISSION VALLEY ROP
BOARD OF EDUCATION**

☒ Information
☐ Action
☐ Presentation

**AGENDA ITEM
BUSINESS & FINANCE #1**

Date of Board Meeting: September 18, 2014

TITLE: Review Budget Modification Plan

Background:

The budget act in February 2009 included two budget years (2008-09 and 2009-10). MVROP received a 15.4% midyear cut to 2008-09 revenues and an additional 4.5% cut to 2009-10 revenues. The cost of living adjustment was not funded in either year (a loss of 5.66% for 2008-09 and another 4.25% for 2009-10), and due to declining enrollment statewide, ROC/Ps had a negative adjustment of .63% in 2008-09. In addition to these tremendous cuts, ROC/Ps became part of the flexibility provisions in categorical program funding effective 2008-09 through 2014-15.

The Governor signed the 2013-14 State Budget Act (AB 110) on June 27, 2013 and on July 1, he signed education trailer bill AB 97 (and clean-up bill SB 91) which establishes the Local Control Funding Formula (LCFF) as the new funding model for public schools. The enacted budget includes ROC/P as part of the LCFF base for districts that received the Tier III funding directly from the state. However, the budget included maintenance of effort requirements for ROC/P's.

The maintenance of effort (MOE) requirement for ROC/P JPA's, such as Mission Valley ROP, requires participating districts to pass through funds to the JPA for the 2013-14 and 2014-15 fiscal years, based upon funds received or provided in 2012-13.

Current Status:

The Governor signed the 2014-15 State Budget on June 20, 2014. There were no significant changes effecting Mission Valley ROP. Trailer bills supporting continued funding for Regional Occupational Programs have not been finalized (i.e. AB 2216 (Muratsuchi) would extend the maintenance of effort requirement through 2016-17).

Recommendation:

None

Marie dela Cruz, 657-1865 x15145	ROP Center	Business Services	Thomas Hanson
Staff/Contact Person	Location	Division	Superintendent



Business and Finance #2

<u> </u>	Information
<u> X </u>	Action
<u> </u>	Presentation

MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION

A G E N D A I T E M

Business & Finance #2

DATE OF BOARD MEETING: September 18, 2014

TITLE: Receive report on Fiscal Year 2013/14
 Unaudited Actuals

Background:

Year-end closing has been completed for fiscal year 2013/2014. A summary of income and expenditures for 2013/2014 is attached.

Current Status:

Review and approve unaudited actuals for 2013/2014.

Marie dela Cruz, 657-1865	ROP Center	Bus. Svcs.	Thomas Hanson
Staff Contact Person	Department	Division	Superintendent

MISSION VALLEY ROP 2013-14 UNAUDITED ACTUALS YEAR END FINANCIAL REPORT

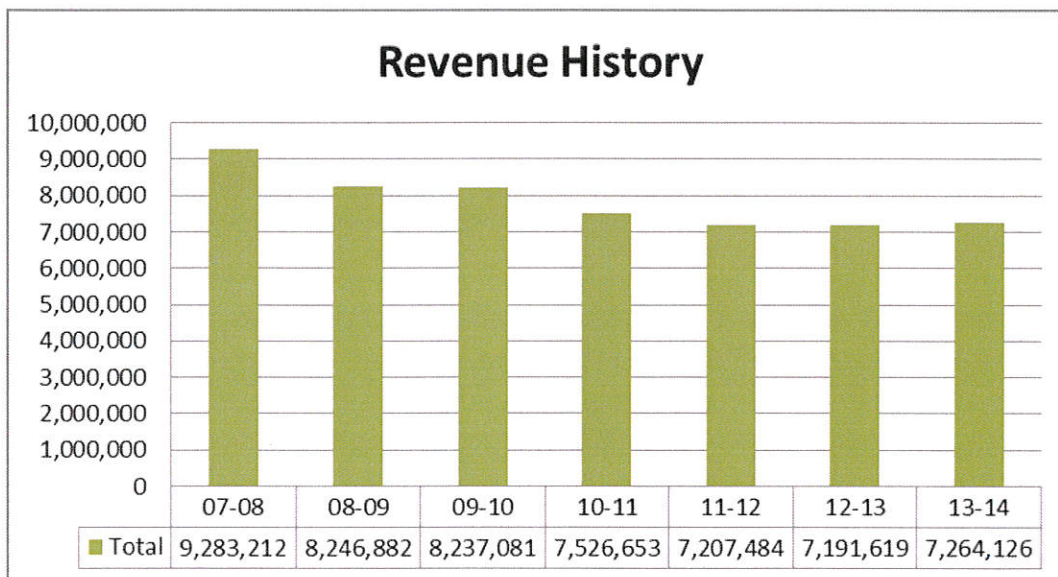
The Unaudited Actuals is the end of the year financial report. The following report summarizes actual revenues and expenditures for fiscal year 2013-14.

I. REVENUES

Total revenues received for 2013-14 was \$7,264,126. This is \$69,690 (1%) more than revenues projected in the 2014-15 Adopted Budget.

Revenues	13-14 Unaudited Actuals	14-15 Adopted Budget	Difference	% Change
Staff Development	0	16,767	16,767	
DSP	8,750	30,000	21,250	242.9%
Interest	14,020	20,000	5,980	42.7%
Fees, Grants, Donations	100,280	47,258	(53,021)	-52.9%
Lottery	433,452	404,943	(28,509)	-6.6%
ROP Funding	6,707,624	6,675,467	(32,157)	-0.5%
Total	7,264,126	7,194,435	(69,690)	-1.0%

A. REVENUE HISTORY 2007-08 thru 2013-14



Revenue History	07-08	08-09	09-10	10-11	11-12	12-13	13-14
Voc Ed/Carl Perkins	29,977	22,358	16,613	0	0	0	0
CalWORKS	69,648	59,266	0	231,622	0	129	0
Staff Development	21,081	17,754	16,766	16,773	16,768	16,767	0
DSP	74,320	133,384	68,175	65,420	20,275	27,870	8,750
Interest	222,874	112,985	28,354	21,111	16,886	13,236	14,020
Fees, Grants, Donations	563,860	577,063	639,750	433,499	296,835	72,160	100,280
Lottery	303,810	322,099	336,124	346,790	390,340	398,027	433,452
Revenue Limit	7,997,642	7,001,973	7,131,299	6,411,438	6,466,380	6,663,430	6,707,624
Total	9,283,212	8,246,882	8,237,081	7,526,653	7,207,484	7,191,619	7,264,126

II. ADA

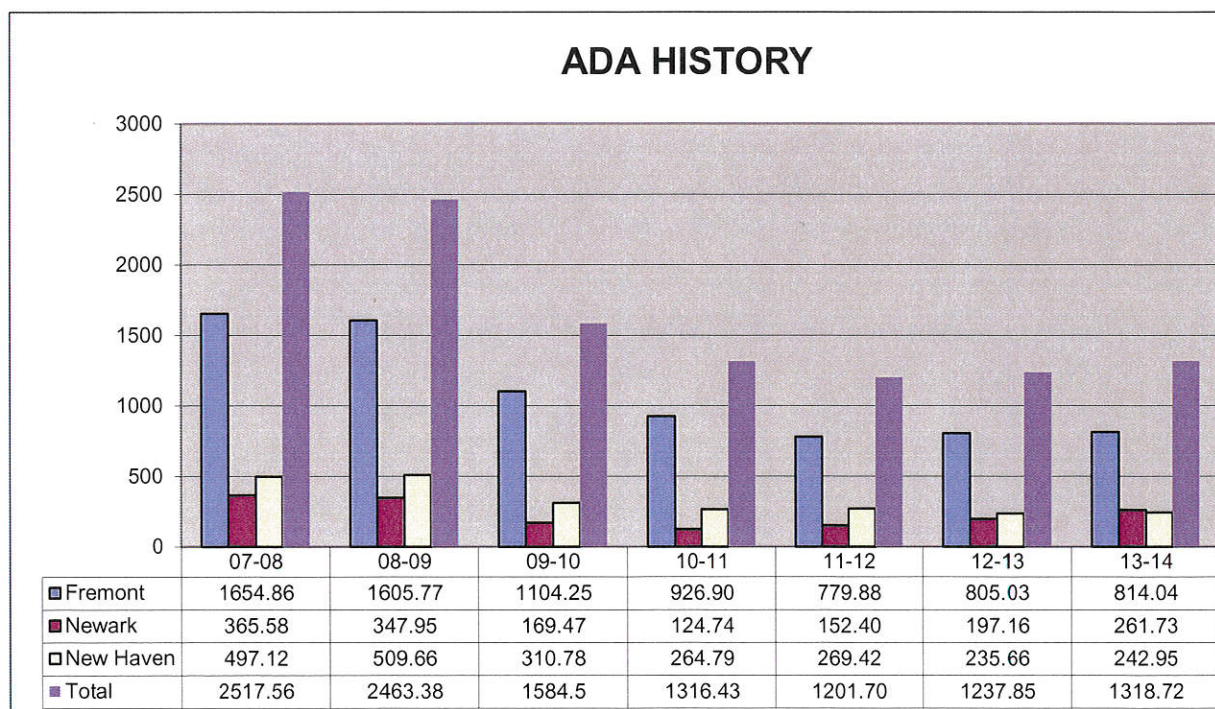
Mission Valley ROP reported an annual ADA of 1318.72 which was about 81 more than last year. Adult ADA was 4.7 which represents .35% of total ADA. High School ADA was 1314.06 which represented 99% of total ADA. Fremont generated 62% of the total ADA, Newark 20%, and New Haven 18%.

A. 2013-14 ADA

ADA	13-14	% Share	12-13 Share
Fremont	814.04	61.73%	65.03%
Newark	261.73	19.85%	15.93%
New Haven	242.95	18.42%	19.04%
	1318.72	100.00%	100.00%

B. ADA HISTORY 2007-08 to 2013-14

ADA	07-08	08-09	09-10	10-11	11-12	12-13	13-14
Fremont	1654.86	1605.77	1104.25	926.90	779.88	805.03	814.04
Newark	365.58	347.95	169.47	124.74	152.40	197.16	261.73
New Haven	497.12	509.66	310.78	264.79	269.42	235.66	242.95
Total	2517.56	2463.38	1584.5	1316.43	1201.70	1237.85	1318.72

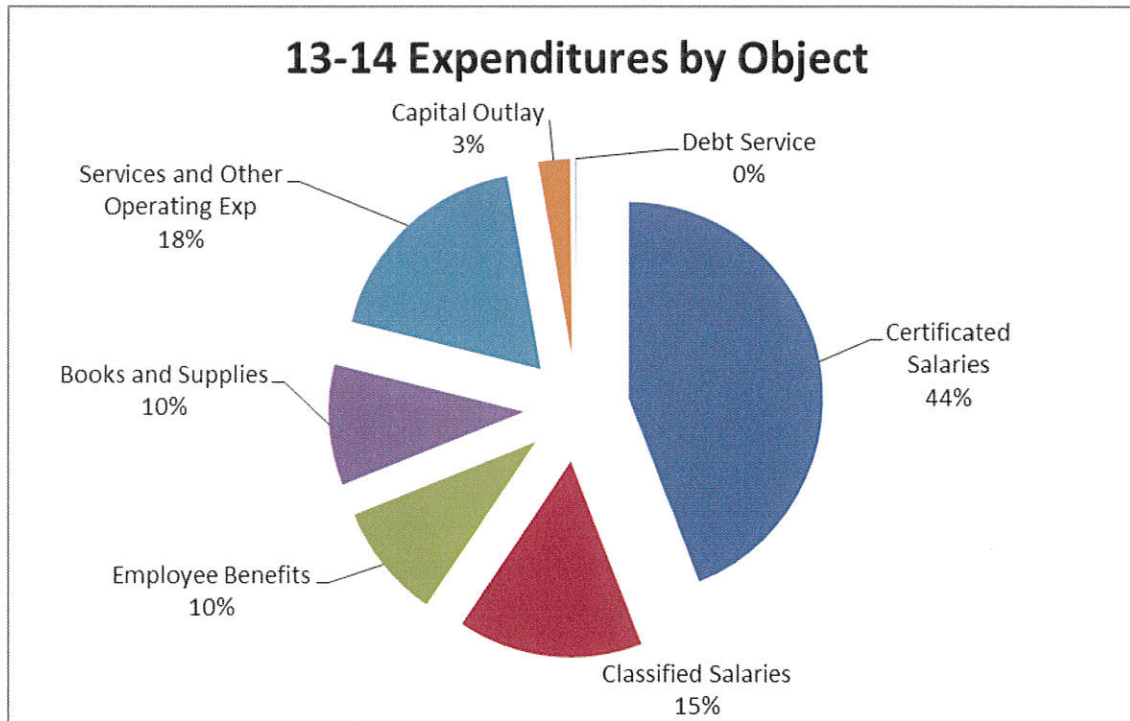


III. EXPENDITURES

Total expenditures for the 2013-14 fiscal year were \$6,859,752. This is \$994,615 less than the 2014-15 budget. Mission Valley ROP spent 75% of its budget on instructional and student services. Salaries and benefits represent 69% of total expenditures.

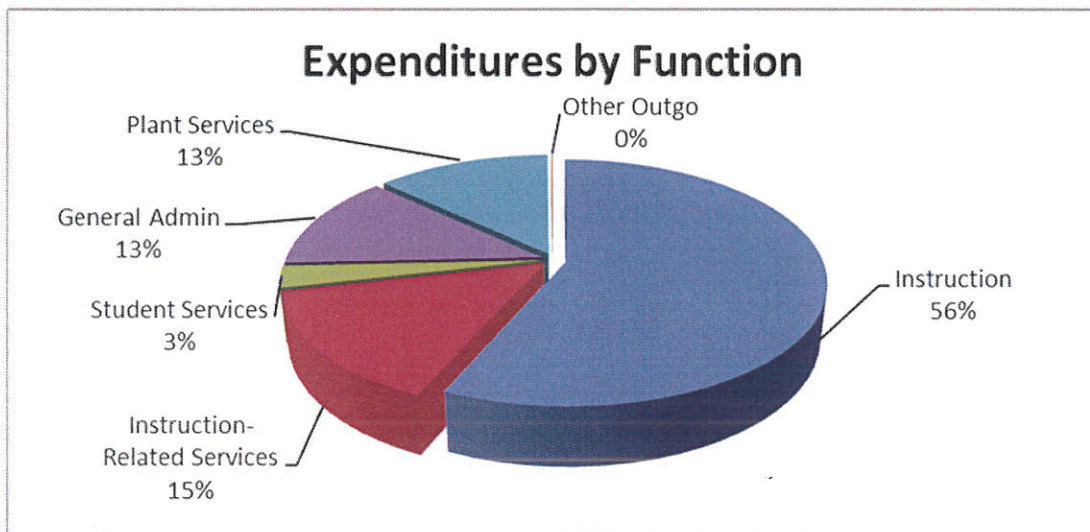
A. 2013-14 UNAUDITED ACTUALS COMPARED TO 2014-15 ADOPTED BUDGET

Expenditures By Object	13-14 Unaudited Actuals	14-15 Adopted Budget	Difference	% Difference
Certificated Salaries	3,024,556	3,080,804	56,248	1.9%
Classified Salaries	1,053,375	1,029,287	(24,088)	-2.3%
Employee Benefits	651,595	711,514	59,919	9.2%
Books and Supplies	682,440	667,238	(15,202)	-2.2%
Services and Other Operating Exp	1,255,414	1,683,984	428,570	34.1%
Capital Outlay	181,534	681,540	500,006	275.4%
Debt Service	10,838	0	(10,838)	-100.0%
Totals	6,859,752	7,854,367	994,615	14.5%



B. EXPENDITURES BY FUNCTION

Expenditures By Function	Amount	%
Instruction	3,884,883	56%
Instruction-Related Services	1,015,286	15%
Student Services	195,060	3%
General Admin	867,464	13%
Plant Services	886,221	13%
Other Outgo	10,838	
Total	<u>6,859,752</u>	100%



IV. BALANCE - REVENUES LESS EXPENDITURES

Surplus: Revenues exceed Expenditures by \$404,374.

Revenues	7,264,126
Expenditures	<u>6,859,752</u>
Balance	<u>404,374</u>

IV. RESERVES/FUND BALANCE

The ending fund balance for 2013-14 is \$7,442,972, an increase of \$404,374 from last year.

The Reserve for Economic Uncertainties is 24% of expenditures which is above the minimum required amount of 3%.

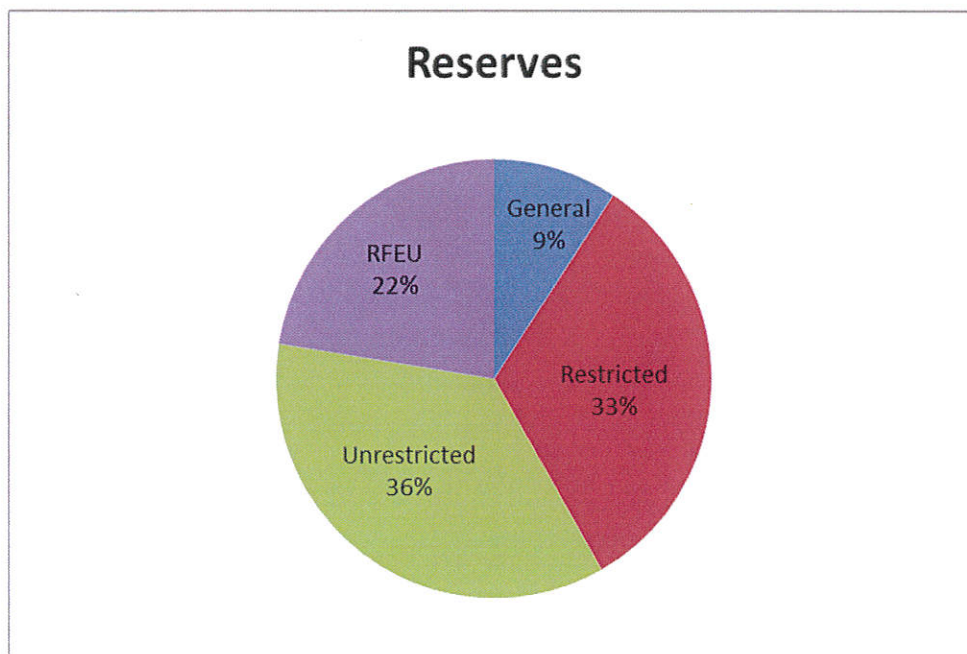
The components of the ending balance are as follows:

A. 2013-14 UNDAUDITED ACTUALS COMPARED TO 2014-15 ADOPTED BUDGET

Fund Balance/Reserves	13-14 Unaudited Actuals	14-15 Adopted Budget	Difference	% Difference
<u>Restricted:</u>				
Prop 1D, Contingency	200,000	200,000	-	0.00%
Equipment Replacement	703,000	703,000	-	0.00%
Building Repairs and Improvements	762,000	762,000	-	0.00%
Lottery Unrestricted – Carryover	279,598	279,598	-	0.00%
Lottery Prop 20–Carryover	161,378	161,378	-	0.00%
DSP –Carryover	118,093	118,093	-	0.00%
PLTW Grant Carryover	31,775	-	(31,775)	-100.00%
Retiree Benefits	160,000	160,000	-	0.00%
Prepaid Expenditures	1,484	-	(1,484)	-100.00%
Revolving Cash	7,500	7,500	-	0.00%
Total Restricted	2,424,828	2,391,569	(33,259)	
<u>Unrestricted:</u>				
Excess Property Tax Carryover	2,662,254	1,577,254	(1,085,000)	-40.75%
Total Unrestricted	2,662,254	1,577,254	(1,085,000)	
General Reserve	686,000	786,000	100,000	14.58%
Reserve for Economic Uncertainties*	1,669,889	2,028,215	358,326	21.46%
Total Ending Balance	7,442,972	6,783,038	(659,933)	-8.87%

*Reserve for Economic
 Uncertainties

24.34% 25.82%



G = General Ledger Data; S = Supplemental Data

Form	Description	Data Supplied For:	
		2013-14 Unaudited Actuals	2014-15 Budget
01	General Fund/County School Service Fund	GS	GS
10	Special Education Pass-Through Fund		
11	Adult Education Fund		
12	Child Development Fund		
13	Cafeteria Special Revenue Fund		
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund for Other Than Capital Outlay Projects		
18	School Bus Emissions Reduction Fund		
20	Special Reserve Fund for Postemployment Benefits		
21	Building Fund		
35	County School Facilities Fund	G	G
40	Special Reserve Fund for Capital Outlay Projects		
61	Cafeteria Enterprise Fund		
67	Self-Insurance Fund		
71	Retiree Benefit Fund		
95	Student Body Fund		
95A	Changes in Assets and Liabilities (Student Body)		
ASSET	Schedule of Capital Assets	S	
CA	Unaudited Actuals Certification	S	
CAT	Schedule for Categoricals	S	
CHG	Change Order Form		
DEBT	Schedule of Long-Term Liabilities	S	
ICR	Indirect Cost Rate Worksheet	GS	
PCRAF	Program Cost Report Schedule of Allocation Factors	GS	
PCR	Program Cost Report	GS	
SEA	Special Education Revenue Allocations		
SEAS	Special Education Revenue Allocations Setup (SELPA Selection)		
SIAA	Summary of Interfund Activities - Actuals		

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2013-14 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the JPA pursuant to Education Code sections 41023 and 42100.

Signed _____
Clerk/Secretary of the JPA Governing Board
(Original signature required)

Date of Meeting: Sep 18, 2014

To the Superintendent of Public Instruction:

2013-14 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code sections 41023 and 42100.

Signed _____
County Superintendent/Designee
(Original signature required)

Date: _____

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

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SELECTION OF BUDGET ADOPTION CYCLE:

Pursuant to Education Code Section 42127(i), this JPA elects to use the following budget adoption cycle for the 2015-16 budget year:

(S) Budget Adoption Cycle ('D' for Dual or 'S' for Single)

REQUEST FOR AN APPROVED INDIRECT COST RATE:

JPA's do not receive an approved indirect cost rate unless specifically requested.

(N) Do you want an approved indirect cost rate for use with 2015-16 programs? (Yes/No)

Description	Resource Codes	Object Codes	2013-14 Unaudited Actuals	2014-15 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	8,750.00	46,767.00	434.5%
4) Other Local Revenue		8600-8799	7,255,376.12	7,147,668.00	-1.5%
5) TOTAL, REVENUES			7,264,126.12	7,194,435.00	-1.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	3,024,555.63	3,080,804.00	1.9%
2) Classified Salaries		2000-2999	1,053,374.86	1,029,287.00	-2.3%
3) Employee Benefits		3000-3999	651,594.71	711,514.00	9.2%
4) Books and Supplies		4000-4999	682,440.33	667,238.00	-2.2%
5) Services and Other Operating Expenditures		5000-5999	1,255,413.98	1,683,984.00	34.1%
6) Capital Outlay		6000-6999	181,534.53	681,540.00	275.4%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	10,838.00	0.00	-100.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			6,859,752.04	7,854,367.00	14.5%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			404,374.08	(659,932.00)	-263.2%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2013-14 Unaudited Actuals	2014-15 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			404,374.08	(659,932.00)	-263.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	7,038,597.66	7,442,971.74	5.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			7,038,597.66	7,442,971.74	5.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			7,038,597.66	7,442,971.74	5.7%
2) Ending Balance, June 30 (E + F1e)			7,442,971.74	6,783,039.74	-8.9%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	7,500.00	7,500.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	1,484.25	0.00	-100.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	311,246.48	303,088.48	-2.6%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	5,452,851.93	4,443,796.93	-18.5%
Equipment Reserves	0000	9780	703,000.00		
Building Repairs and Improvements	0000	9780	762,000.00		
Prop 1D Contingencies	0000	9780	200,000.00		
Retiree Benefits (OPEB)	0000	9780	160,000.00		
General Reserve	0000	9780	686,000.00		
Excess Property Tax Carryover	0000	9780	2,662,254.00		
Lottery carryover, unrestricted	1100	9780	279,597.93		
Equipment Reserves	0000	9780		703,000.00	
Building Repairs and Improvements	0000	9780		762,000.00	
Prop 1D Contingencies	0000	9780		200,000.00	
Retiree Benefits	0000	9780		160,000.00	
General Reserve	0000	9780		786,000.00	
Local Income/Excess Property Tax carryove	0000	9780		1,577,254.00	
Lottery carryover, unrestricted	1100	9780		255,542.93	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	1,669,889.08	2,028,654.33	21.5%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2013-14 Unaudited Actuals	2014-15 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	5,960,532.54		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	7,500.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	1,042.74		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	81,880.58		
4) Due from Grantor Government		9290	1,530,743.30		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	1,484.25		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			7,583,183.41		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	140,211.67		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			140,211.67		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			7,442,971.74		

Description	Resource Codes	Object Codes	2013-14 Unaudited Actuals	2014-15 Budget	Percent Difference
FEDERAL REVENUE					
Special Education Discretionary Grants		8182	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.0%
No Child Left Behind	3200, 3205, 4036	8290	0.00	0.00	0.0%
Vocational and Applied Technology Education	3500-3699	8290	0.00	0.00	0.0%
Safe and Drug Free Schools	3700-3799	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Other State Apportionments					
All Other State Apportionments - Current Year		8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
All Other State Revenue		8590	8,750.00	46,767.00	434.5%
TOTAL, OTHER STATE REVENUE			8,750.00	46,767.00	434.5%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2013-14 Unaudited Actuals	2014-15 Budget	Percent Difference
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	14,020.30	20,000.00	42.7%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Adult Education Fees		8671	0.00	0.00	0.0%
In-District Premiums/ Contributions		8674	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	37,195.00	42,000.00	12.9%
Other Local Revenue					
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.0%
All Other Local Revenue		8699	63,084.82	0.00	-100.0%
Tuition		8710	0.00	0.00	0.0%
All Other Transfers In		8781-8783	7,141,076.00	7,085,668.00	-0.8%
Transfers of Apportionments					
Special Education SELPA Transfers					
From Districts or Charter Schools	6500	8791	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.0%
ROC/P Transfers					
From Districts or Charter Schools	6360	8791	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.0%
Other Transfers of Apportionments					
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			7,255,376.12	7,147,668.00	-1.5%
TOTAL, REVENUES			7,264,126.12	7,194,435.00	-1.0%

Description	Resource Codes	Object Codes	2013-14 Unaudited Actuals	2014-15 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	2,464,382.21	2,536,179.00	2.9%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	560,173.42	544,625.00	-2.8%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			3,024,555.63	3,080,804.00	1.9%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	36,192.75	40,394.00	11.6%
Classified Support Salaries		2200	176,835.04	181,331.00	2.5%
Classified Supervisors' and Administrators' Salaries		2300	336,578.53	322,735.00	-4.1%
Clerical, Technical and Office Salaries		2400	481,127.53	457,327.00	-4.9%
Other Classified Salaries		2900	22,641.01	27,500.00	21.5%
TOTAL, CLASSIFIED SALARIES			1,053,374.86	1,029,287.00	-2.3%
EMPLOYEE BENEFITS					
STRS		3101-3102	265,441.65	292,676.00	10.3%
PERS		3201-3202	124,026.18	119,509.00	-3.6%
OASDI/Medicare/Alternative		3301-3302	121,243.66	123,414.00	1.8%
Health and Welfare Benefits		3401-3402	32,545.20	0.00	-100.0%
Unemployment Insurance		3501-3502	1,999.68	2,057.00	2.9%
Workers' Compensation		3601-3602	76,872.08	106,862.00	39.0%
OPEB, Allocated		3701-3702	25,256.11	66,996.00	165.3%
OPEB, Active Employees		3751-3752	4,072.36	0.00	-100.0%
Other Employee Benefits		3901-3902	137.79	0.00	-100.0%
TOTAL, EMPLOYEE BENEFITS			651,594.71	711,514.00	9.2%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	29,344.90	42,641.00	45.3%
Books and Other Reference Materials		4200	227.77	1,893.00	731.1%
Materials and Supplies		4300	308,088.42	381,704.00	23.9%
Noncapitalized Equipment		4400	344,779.24	241,000.00	-30.1%
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			682,440.33	667,238.00	-2.2%

Description	Resource Codes	Object Codes	2013-14 Unaudited Actuals	2014-15 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	50,560.91	54,722.00	8.2%
Dues and Memberships		5300	12,523.29	8,325.00	-33.5%
Insurance		5400-5450	47,376.00	47,376.00	0.0%
Operations and Housekeeping Services		5500	131,463.28	149,500.00	13.7%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	420,158.08	633,381.00	50.7%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	575,629.58	772,193.00	34.1%
Communications		5900	17,702.84	18,487.00	4.4%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,255,413.98	1,683,984.00	34.1%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	83,932.51	655,000.00	680.4%
Equipment		6400	97,602.02	26,540.00	-72.8%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			181,534.53	681,540.00	275.4%

Description	Resource Codes	Object Codes	2013-14 Unaudited Actuals	2014-15 Budget	Percent Difference
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Tuition					
Tuition, Excess Costs, and/or Deficit Payments					
Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
Transfers of Pass-Through Revenues					
To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
Special Education SELPA Transfers of					
Apportionments					
To Districts or Charter Schools	6500	7221	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.0%
ROC/P Transfers of Apportionments					
To Districts or Charter Schools	6360	7221	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	1,066.78	0.00	-100.0%
Other Debt Service - Principal		7439	9,771.22	0.00	-100.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			10,838.00	0.00	-100.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs		7310	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENDITURES			6,859,752.04	7,854,367.00	14.5%

Description	Resource Codes	Object Codes	2013-14 Unaudited Actuals	2014-15 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: Special Reserve Fund		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: Special Reserve Fund		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2013-14 Unaudited Actuals	2014-15 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	8,750.00	46,767.00	434.5%
4) Other Local Revenue		8600-8799	7,255,376.12	7,147,668.00	-1.5%
5) TOTAL, REVENUES			7,264,126.12	7,194,435.00	-1.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		3,884,882.71	4,149,588.00	6.8%
2) Instruction - Related Services	2000-2999		1,015,285.70	1,023,417.00	0.8%
3) Pupil Services	3000-3999		195,059.28	206,273.00	5.7%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		867,464.36	1,006,796.00	16.1%
8) Plant Services	8000-8999		886,221.99	1,468,293.00	65.7%
9) Other Outgo	9000-9999	Except 7600-7699	10,838.00	0.00	-100.0%
10) TOTAL, EXPENDITURES			6,859,752.04	7,854,367.00	14.5%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			404,374.08	(659,932.00)	-263.2%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2013-14 Unaudited Actuals	2014-15 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			404,374.08	(659,932.00)	-263.2%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	7,038,597.66	7,442,971.74	5.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			7,038,597.66	7,442,971.74	5.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			7,038,597.66	7,442,971.74	5.7%
2) Ending Balance, June 30 (E + F1e)			7,442,971.74	6,783,039.74	-8.9%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	7,500.00	7,500.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	1,484.25	0.00	-100.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	311,246.48	303,088.48	-2.6%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	5,452,851.93	4,443,796.93	-18.5%
Equipment Reserves	0000	9780	703,000.00		
Building Repairs and Improvements	0000	9780	762,000.00		
Prop 1D Contingencies	0000	9780	200,000.00		
Retiree Benefits (OPEB)	0000	9780	160,000.00		
General Reserve	0000	9780	686,000.00		
Excess Property Tax Carryover	0000	9780	2,662,254.00		
Lottery carryover, unrestricted	1100	9780	279,597.93		
Equipment Reserves	0000	9780		703,000.00	
Building Repairs and Improvements	0000	9780		762,000.00	
Prop 1D Contingencies	0000	9780		200,000.00	
Retiree Benefits	0000	9780		160,000.00	
General Reserve	0000	9780		786,000.00	
Local Income/Excess Property Tax carryover	0000	9780		1,577,254.00	
Lottery carryover, unrestricted	1100	9780		255,542.93	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	1,669,889.08	2,028,654.33	21.5%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Resource	Description	2013-14	2014-15
		Unaudited Actuals	Budget
6300	Lottery: Instructional Materials	161,378.49	161,378.49
6355	ROCP: Direct Support Professional Training Program	118,092.53	116,722.53
9010	Other Restricted Local	31,775.46	24,987.46
Total, Restricted Balance		311,246.48	303,088.48

Description	Resource Codes	Object Codes	2013-14 Unaudited Actuals	2014-15 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2.81	0.00	-100.0%
5) TOTAL, REVENUES			2.81	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			2.81	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2013-14 Unaudited Actuals	2014-15 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			2.81	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,179.04	1,181.85	0.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,179.04	1,181.85	0.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,179.04	1,181.85	0.2%
2) Ending Balance, June 30 (E + F1e)			1,181.85	1,181.85	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	1,181.85	1,181.85	0.0%
Prop 1D carryover	0000	9780	1,181.85		
Prop 1D carryover	0000	9780		1,181.85	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2013-14 Unaudited Actuals	2014-15 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	1,180.92		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.93		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			1,181.85		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			1,181.85		

Description	Resource Codes	Object Codes	2013-14 Unaudited Actuals	2014-15 Budget	Percent Difference
FEDERAL REVENUE					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
School Facilities Apportionments		8545	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	2.81	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			2.81	0.00	-100.0%
TOTAL, REVENUES			2.81	0.00	-100.0%

Description	Resource Codes	Object Codes	2013-14 Unaudited Actuals	2014-15 Budget	Percent Difference
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2013-14 Unaudited Actuals	2014-15 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.0%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2013-14 Unaudited Actuals	2014-15 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
To: State School Building Fund/ County School Facilities Fund From: All Other Funds					
		8913	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2013-14 Unaudited Actuals	2014-15 Budget	Percent Difference
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.0%
Other Sources					
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c + e)			0.00	0.00	0.0%

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30
Governmental Activities:						
Capital assets not being depreciated:			0.00			0.00
Land						
Work in Progress	4,702,320.00		4,702,320.00	83,933.00		4,786,253.00
Total capital assets not being depreciated	4,702,320.00	0.00	4,702,320.00	83,933.00	0.00	4,786,253.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings	711,147.00		711,147.00			711,147.00
Equipment	478,987.00		478,987.00	97,602.00		576,589.00
Total capital assets being depreciated	1,190,134.00	0.00	1,190,134.00	97,602.00	0.00	1,287,736.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings	(449,435.00)	(5,816.00)	(455,251.00)	(5,816.00)		(461,067.00)
Equipment	(304,928.00)	2,658.00	(302,270.00)	(38,340.00)		(340,610.00)
Total accumulated depreciation	(754,363.00)	(3,158.00)	(757,521.00)	(44,156.00)	0.00	(801,677.00)
Total capital assets being depreciated, net	435,771.00	(3,158.00)	432,613.00	53,446.00	0.00	486,059.00
Governmental activity capital assets, net	5,138,091.00	(3,158.00)	5,134,933.00	137,379.00	0.00	5,272,312.00
Business-Type Activities:						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total capital assets being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total accumulated depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Total capital assets being depreciated, net	0.00	0.00	0.00	0.00	0.00	0.00
Business-type activity capital assets, net	0.00	0.00	0.00	0.00	0.00	0.00

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
Governmental Activities:							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable	20,348.00		20,348.00		13,103.00	7,245.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net OPEB Obligation	155,040.00	16,465.00	171,505.00	41,027.00	29,328.00	183,204.00	
Compensated Absences Payable	128,571.00		128,571.00		19,144.00	109,427.00	
Governmental activities long-term liabilities	303,959.00	16,465.00	320,424.00	41,027.00	61,575.00	299,876.00	0.00
Business-Type Activities:							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net OPEB Obligation			0.00			0.00	
Compensated Absences Payable			0.00			0.00	
Business-type activities long-term liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 7200-7700, goals 0000 and 9000) 345,467.69
2. Contracted general administrative positions not paid through payroll
- a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. _____
- b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

B. Salaries and Benefits - All Other Activities

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 4,358,801.40

C. Percentage of Plant Services Costs Attributable to General Administration

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 7.93%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. _____
Retain supporting documentation.

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

1. Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	324,270.11
2. Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	152,193.36
3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	0.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	41,002.36
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	21,445.59
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	538,911.42
9. Carry-Forward Adjustment (Part IV, Line F)	0.00
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	538,911.42

B. Base Costs

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	3,810,337.05
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	1,015,285.70
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 5100)	195,059.28
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	391,000.89
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	476,051.34
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	248,990.58
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
15. Child Development (Fund 12, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Cafeteria (Funds 13 and 61, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
17. Foundation (Funds 19 and 57, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
18. Total Base Costs (Lines B1 through B12 and Lines B13b through B17, minus Line B13a)	6,136,724.84

C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment

(For information only - not for use when claiming/recovering indirect costs) (Line A8 divided by Line B18)	8.78%
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D. Preliminary Proposed Indirect Cost Rate

(For final approved fixed-with-carry-forward rate for use in 2015-16 see www.cde.ca.gov/fg/ac/ic/) (Line A10 divided by Line B18)	8.78%
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Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A. Indirect costs incurred in the current year (Part III, Line A8) 538,911.42

B. Carry-forward adjustment from prior year(s)

1. Carry-forward adjustment from the second prior year 0.00

2. Carry-forward adjustment amount deferred from prior year(s), if any 0.00

C. Carry-forward adjustment for under- or over-recovery in the current year

1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (0%) times Part III, Line B18); zero if negative 0.00

2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (0%) times Part III, Line B18) or (the highest rate used to recover costs from any program (0%) times Part III, Line B18); zero if positive 0.00

D. Preliminary carry-forward adjustment (Line C1 or C2) 0.00

E. Optional allocation of negative carry-forward adjustment over more than one year

Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.

Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation: not applicable

Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years: not applicable

Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years: not applicable

LEA request for Option 1, Option 2, or Option 3

1

F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected) 0.00

Unaudited Actuals
FINANCIAL REPORTS
2013-14 Unaudited Actuals
Summary of Unaudited Actual Data Submission

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
ICR	Preliminary Proposed Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2015-16, subject to CDE approval (applicable only if an approved indirect cost rate has been requested).	8.78%

Unaudited Actuals
2013-14
General Fund and Charter Schools Funds
Program Cost Report

Goal	Program/Activity	Direct Costs			Central Admin Costs (col. 3 x Sch. CAC line E) Column 4	Other Costs (Schedule OC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6
		Direct Charged (Schedule DCC) Column 1	Allocated (Schedule AC) Column 2	Subtotal (col. 1 + 2) Column 3			
Instructional Goals							
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00		0.00
1110	Regular Education, K-12	0.00	0.00	0.00	0.00		0.00
3800	Vocational Education	0.00	0.00	0.00	0.00		0.00
4110	Regular Education, Adult	0.00	0.00	0.00	0.00		0.00
4630	Adult Vocational Education	0.00	0.00	0.00	0.00		0.00
5000-5999	Special Education	0.00	0.00	0.00	0.00		0.00
6000	Regional Occupational Ctr/Prg (ROC/P)	5,882,717.56	0.00	5,882,717.56	867,464.36		6,750,181.92
Other Goals							
7110	Nonagency - Educational	0.00	0.00	0.00	0.00		0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00		0.00
8500	Child Care and Development Services	0.00	0.00	0.00	0.00		0.00
Other Costs							
----	Food Services					0.00	0.00
----	Enterprise					0.00	0.00
----	Facilities Acquisition & Construction					98,732.12	98,732.12
----	Other Outgo					10,838.00	10,838.00
Other Funds							
----	Adult Education, Child Development, Cafeteria, Foundation ([Column 3 + CAC, line C5] times CAC, line E)				0.00		0.00
----	Indirect Cost Transfers to Other Funds (Net of Funds 01, 09, 62, Function 7210, Object 7350)						
----	Total General Fund and Charter Schools Funds Expenditures	5,882,717.56	0.00	5,882,717.56	867,464.36	109,570.12	6,859,752.04

Unaudited Actuals
2013-14
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Allocation Factors (AF) for Support Costs

	Teacher Full-Time Equivalents				Classroom Units			Pupils Transported
	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3100-3199 & 3900)	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)		
A. Amount of Undistributed Expenditures, Funds 01, 09, and 62, Goals 9000 and 9000 (will be allocated based on factors input)	0.00	0.00	0.00	0.00	0.00	0.00		0.00
B. Enter Allocation Factor(s) by Goal: (Note: Allocation factors are only needed for a column if there are undistributed expenditures in line A.)								
Instructional Goals Description								
0001 Pre-Kindergarten								
1110 Regular Education, K-12								
3800 Vocational Education								
4110 Regular Education, Adult								
4630 Adult Vocational Education								
5000-5999 Special Education (allocated to 5001)								
6000 ROC/P					26.00			
Other Goals Description								
7110 Nonagency - Educational								
7150 Nonagency - Other								
8500 Child Care and Development Services								
Other Funds Description								
-- Adult Education (Fund 11)								
-- Child Development (Fund 12)								
-- Cafeteria (Funds 13 & 61)								
C. Total Allocation Factors	0.00	0.00	0.00	0.00	26.00	0.00		0.00

STATE AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

STATE PROGRAM NAME	Direct Support Prof Training	Prop 20 Lottery	TOTAL
RESOURCE CODE	6355	6300	
REVENUE OBJECT	8590	8781	
LOCAL DESCRIPTION (if any)	DSP	Prop 20	
AWARD			
1. Prior Year Restricted Ending Balance	137,715.61	115,545.60	253,261.21
2. a. Current Year Award	8,750.00	92,037.87	100,787.87
b. Other Adjustments			0.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	8,750.00	92,037.87	100,787.87
3. Required Matching Funds/Other			0.00
4. Total Available Award (sum lines 1, 2c, & 3)	146,465.61	207,583.47	354,049.08
REVENUES			
5. Cash Received in Current Year	7,150.00	12,170.88	19,320.88
6. Amounts Included in Line 5 for Prior Year Adjustments			0.00
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	1,600.00	79,866.99	81,466.99
b. Noncurrent Accounts Receivable			0.00
c. Current Accounts Receivable (line 7a minus line 7b)	1,600.00	79,866.99	81,466.99
8. Contributed Matching Funds			0.00
9. Total Available (sum lines 5, 7c, & 8)	8,750.00	92,037.87	100,787.87
EXPENDITURES			
10. Donor-Authorized Expenditures	28,373.08	46,204.98	74,578.06
11. Non Donor-Authorized Expenditures			0.00
12. Total Expenditures (line 10 plus line 11)	28,373.08	46,204.98	74,578.06
RESTRICTED ENDING BALANCE			
13. Current Year (line 4 minus line 10)	118,092.53	161,378.49	279,471.02

LOCAL PROGRAM NAME	Project Lead the Way	TOTAL
RESOURCE CODE	9601	
REVENUE OBJECT	8699	
LOCAL DESCRIPTION (if any)		
AWARD		
1. Prior Year Restricted Ending Balance	29,890.63	29,890.63
2. a. Current Year Award	20,000.00	20,000.00
b. Other Adjustments	20,000.00	20,000.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	40,000.00	40,000.00
3. Required Matching Funds/Other	0.00	0.00
4. Total Available Award (sum lines 1, 2c, & 3)	69,890.63	69,890.63
REVENUES		
5. Cash Received in Current Year	20,000.00	20,000.00
6. Amounts Included in Line 5 for Prior Year Adjustments		0.00
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	20,000.00	20,000.00
b. Noncurrent Accounts Receivable		0.00
c. Current Accounts Receivable (line 7a minus line 7b)	20,000.00	20,000.00
8. Contributed Matching Funds		0.00
9. Total Available (sum lines 5, 7c, & 8)	40,000.00	40,000.00
EXPENDITURES		
10. Donor-Authorized Expenditures	38,115.17	38,115.17
11. Non Donor-Authorized Expenditures		0.00
12. Total Expenditures (line 10 plus line 11)	38,115.17	38,115.17
RESTRICTED ENDING BALANCE		
13. Current Year (line 4 minus line 10)	31,775.46	31,775.46

Fund: 01 General Fund Resource: 0000 Unrestricted		
Description	Object	2013-14 Unaudited Actuals
Ending Fund Balance	979Z	6,852,127.33
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	7,500.00
Stores	9712	0.00
Prepaid Expenditures	9713	1,484.25
All Others	9719	0.00
Restricted	9740	0.00
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	5,173,254.00
Equipment Reserves	9780	703,000.00
Building Repairs and Improvements	9780	762,000.00
Prop 1D Contingencies	9780	200,000.00
Retiree Benefits (OPEB)	9780	160,000.00
General Reserve	9780	686,000.00
Excess Property Tax Carryover	9780	2,662,254.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	1,669,889.08
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 1100 Lottery: Unrestricted		
Description	Object	2013-14 Unaudited Actuals
Ending Fund Balance	979Z	279,597.93
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	0.00
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	279,597.93
Lottery carryover, unrestricted	9780	279,597.93
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 6300 Lottery: Instructional Materials		
Description	Object	2013-14 Unaudited Actuals
Ending Fund Balance	979Z	161,378.49
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	161,378.49
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 6355 ROCP: Direct Support Professional Training Program		
Description	Object	2013-14 Unaudited Actuals
Ending Fund Balance	979Z	118,092.53
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	118,092.53
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 01 General Fund Resource: 9010 Other Restricted Local		
Description	Object	2013-14 Unaudited Actuals
Ending Fund Balance	979Z	31,775.46
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	31,775.46
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	0.00
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

Fund: 35 County School Facilities Fund Resource: 0000 Unrestricted		
Description	Object	2013-14 Unaudited Actuals
Ending Fund Balance	979Z	1,181.85
Components of Ending Fund Balance		
Nonspendable		
Revolving Cash	9711	0.00
Stores	9712	0.00
Prepaid Expenditures	9713	0.00
All Others	9719	0.00
Restricted	9740	0.00
Committed		
Stabilization Arrangements	9750	0.00
Other Commitments	9760	0.00
Assigned		
Other Assignments	9780	1,181.85
Prop 1D carryover	9780	1,181.85
Unassigned/Unappropriated		
Reserve for Economic Uncertainties	9789	0.00
Unassigned/Unappropriated	9790	0.00

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Unaudited Actuals
2013-14 Unaudited Actuals
Technical Review Checks

Mission Valley ROC/P

Alameda County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHECKFUND - (F) - All FUND codes must be valid.	<u>PASSED</u>
CHECKRESOURCE - (W) - All RESOURCE codes must be valid.	<u>PASSED</u>
CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code.	<u>PASSED</u>
CHECKGOAL - (F) - All GOAL codes must be valid.	<u>PASSED</u>
CHECKFUNCTION - (F) - All FUNCTION codes must be valid.	<u>PASSED</u>
CHECKOBJECT - (F) - All OBJECT codes must be valid.	<u>PASSED</u>
CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid.	<u>PASSED</u>
CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid.	<u>PASSED</u>
CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999)	

must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, 6500-6540, and 7240, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, 3322, 3329, 3332, and 3334. PASSED

BALANCE-FDxRS - (F) - Adjusted Beginning Fund Balance plus Revenues minus Expenditures minus Assets minus Deferred Outflows of Resources plus Liabilities plus Deferred Inflows of Resources, must total zero by fund and resource, except for agency funds 76 and 95. PASSED

PY-EFB=CY-BFB - (F) - Prior year ending fund balance (preloaded from last year's unaudited actuals submission) must equal current year beginning fund balance (Object 9791). PASSED

PY-EFB=CY-BFB-RES - (F) - Prior year ending balance (preloaded from last year's unaudited actuals submission) must equal current year beginning balance (Object 9791), by fund and resource. PASSED

BALANCE-FDxRS-AGENCY - (F) - Assets (objects 9100-9489) minus Liabilities (objects 9500-9689) must total zero by fund and resource for agency funds 76 and 95. PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (F) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (F) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

DUE-FROM=DUE-TO - (F) - Due from Other Funds (Object 9310) must equal Due to Other Funds (Object 9610). PASSED

INTRA-FD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRA-FD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRA-FD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object

8980) must net to zero by fund.

PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund.

PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300).

PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for resources 3327 and 3328), by resource.

PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area.

PASSED

CEFB=FD-EQUITY - (F) - Components of Ending Fund Balance/Net Position (objects 9710-9790, 9796, and 9797) must agree with Fund Equity (Assets [objects 9100-9489] plus Deferred Outflows of Resources [objects 9490-9499] minus Liabilities [objects 9500-9689] minus Deferred Inflows of Resources [objects 9690-9699]).

PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73).

PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73.

PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 73.

PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 73.

PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund.

PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund.

PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund.

PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund.

PASSED

AR-AP-POSITIVE - (F) - Accounts Receivable (Object 9200), Due from Other Funds (Object 9310), Accounts Payable (Object 9500), and Due to Other Funds (Object 9610) should have a positive balance by resource, by fund.

PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund.

PASSED

SUPPLEMENTAL CHECKS

BDGT-ADOPTION-PRVDED - (F) - In compliance with EC Section 42127(i), selection of a Budget Adoption Cycle must be provided.

PASSED

ICRATE-REQST-PRVDED - (F) - JPAs must indicate in the Unaudited Actual Certification (Form CA) whether or not they are requesting a state approved indirect cost rate.

PASSED

ASSET-IMPORT - (F) - If capital asset amounts are imported/keyed (Function 8500, Facilities Acquisition and Construction, or objects 6XXX, Capital Outlay; or objects 9400-9489, Capital Assets, in funds 61-67), then capital asset supplemental data (Form ASSET) must be provided.

PASSED

DEBT-IMPORT - (F) - If long-term debt amounts are imported/keyed, the long-term debt supplemental data (Form DEBT) must be provided.

PASSED

IC-ADMIN-PLANT-SVCS - (O) - Percentage of plant services costs attributable to general administration should not be zero or exceed 25%.

PASSED

IC-PCT - (O) - The straight indirect cost percentage before the carry-forward adjustment (Form ICR, Part III, Line C) is between 2% and 9%.

PASSED

IC-POSITIVE - (O) - The indirect cost rate after the carry-forward adjustment (Form ICR, Part III, Line D) should be positive.

PASSED

IC-ADMIN-NOT-ZERO - (O) - Other General Administration costs (Part III, Line A1) in Form ICR should not be zero.

PASSED

IC-BD-SUPT-NOT-ZERO - (O) - Board and Superintendent costs (Part III, Line B7) in Form ICR should not be zero.

PASSED

IC-BD-SUPT-VS-ADMIN - (O) - In Form ICR, the ratio of Board and Superintendent costs (Part III, Line B7) to Other General Administration costs (Part III, Line A1) should not be less than 5%.

PASSED

IC-EXCEEDS-LEA-RATE - (O) - The indirect cost rate used in one or more programs (Form ICR, Exhibit A - Rate Used) should not exceed the LEA's approved indirect cost rate.

PASSED

PCRAF-UNDISTRIBUTED - (F) - Allocation factors must be entered in Form PCRAF for support functions with costs in undistributed goals (goals 0000 and 9000).

PASSED

PCR-ALLOC-NO-DIRECT - (W) - In forms PCR/PCRAF, costs should normally only be allocated to goals that have direct costs.

PASSED

PCR-GF-EXPENDITURES - (F) - Total Costs by Program in Form PCR, Column 6 should agree with total expenditures (objects 1000-7999) in funds 01, 09, and 62.

PASSED

ASSET-ACCUM-DEPR-NEG - (F) - In Form ASSET, accumulated depreciation for governmental and business-type activities must be zero or negative.

PASSED

ASSET-PY-BAL - (F) - If capital asset ending balances were included in the

prior year unaudited actuals, the Schedule of Capital Assets (Form ASSET) must be provided. PASSED

DEBT-ACTIVITY - (O) - If long-term debt exists, there should be activity entered in the Schedule of Long-Term Liabilities (Form DEBT) for each type of debt. PASSED

DEBT-POSITIVE - (F) - In Form DEBT, long-term liability ending balances must be positive. PASSED

DEBT-PY-BAL - (F) - If long-term liability ending balances were included in the prior year unaudited actuals data, the Schedule of Long-Term Liabilities (Form DEBT) must be provided. PASSED

EXPORT CHECKS

FORM01-PROVIDE - (W) - Form 01 (Form 01I) must be opened and saved. PASSED

UNAUDIT-CERT-PROVIDE - (F) - Unaudited Actual Certification (Form CA) must be provided. PASSED

CHK-UNBALANCED-A - (W) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed. PASSED

CHK-UNBALANCED-B - (F) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export can be completed. PASSED

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved. PASSED

Checks Completed.

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Unaudited Actuals
2014-15 Budget
Technical Review Checks

Mission Valley ROC/P

Alameda County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHECKFUND - (F) - All FUND codes must be valid.	<u>PASSED</u>
CHECKRESOURCE - (W) - All RESOURCE codes must be valid.	<u>PASSED</u>
CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code.	<u>PASSED</u>
CHECKGOAL - (F) - All GOAL codes must be valid.	<u>PASSED</u>
CHECKFUNCTION - (F) - All FUNCTION codes must be valid.	<u>PASSED</u>
CHECKOBJECT - (F) - All OBJECT codes must be valid.	<u>PASSED</u>
CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid.	<u>PASSED</u>
CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid.	<u>PASSED</u>
CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid.	<u>PASSED</u>
CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid.	<u>PASSED</u>
CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999)	

must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

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GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (F) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

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SUPPLEMENTAL CHECKS

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Checks Completed.



Board of Education



Board of Education #1

X **Information**

 X **Action**

**MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM
GOVERNING COUNCIL**

**AGENDA ITEM
Board of Education #1**

DATE OF BOARD MEETING: September 18, 2014

TITLE: Variable Term Waiver Requests

Background:

Mission Valley ROP hired 2 new certificated employees to fill teaching positions for the 2014/15 school year. Each employee will need to complete a course to receive their Certificate of Completion of Staff Development (CCSD). The employees are:

NAME	SUBJECT	GRADE LEVEL
Salvador Sandoval	Public Service	9-12
Thomas Waters	Industrial Technology	9-12

Current Status:

The Director of Educational Services and Personnel Technician spoke with all the teachers and explained to them this requirement before they were hired. Each employee will complete a waiver and understands the importance of completing this requirement. Each teacher is expected to complete the CCSD course before the waiver expires on June 30, 2015.

Recommendation:

Approve employment of the teachers with the Variable Term Waiver Request until they can complete the CCSD course.

Margie Trujillo
Staff Contact

ROP Center
Location

Administration
Division

Thomas Hanson
MVROP Superintendent



End of Board Packet